

## **PAYETTE CITY LIBRARY BOARD MEETING MINUTES**

**Tuesday, July 9, 2013**

Roll Call: Claire Ames, Erica Bazil, Stephen Cook, Anne Hanigan, John Held, and Colleen Bonnell.

Mary Cordova, City Clerk, and Jeff Sands, City Council Liaison were present.

Claire Ames called the meeting to order at 5:30.

Erica Bazil moved and Claire Ames seconded to approve the June 11, 2013 minutes. All approved.

John Held moved and Anne Hanigan seconded to approve the bills. All approved.

### **LIBRARY DIRECTOR'S REPORT:**

- Colleen Bonnell informed the Board that 566 children had attended school visits at the library this spring.
- 450 reading logs have been given out to children for the Summer Reading Program since June 4, 2013.
- The programs in the park were very successful this year. We had four events with the smallest attendance being just over 300 people checking in.
- The staff is busy learning Biblionix, the new automation system. We are training the public on how to access their records online.
- As the budget year comes to an end we are monitoring the revenues that are left and what needs purchased.

### **OLD BUSINESS:**

#### **A. Discussion on 5-Year Plan**

Erica Bazil discussed the changes that had been made on the plan from the May 2013 meeting. The Board reviewed the plan and made slight corrections. Claire Ames moved to approve the 5-year plan with corrections and Anne Hanigan seconded. All approved. If the final plans are submitted to City Hall by Thursday, July 11, 2013 they will be presented to City Council, July 15, 2013.

### **NEW BUSINESS:**

#### **A. Amphitheater Information**

Mary Cordova stated that the bid has been awarded for the amphitheater to Wright Brothers for the amount of \$133,000 plus testing fees, and architectural fees. There is not enough money for any of the other alternates however there should be enough money from grants, and money left from the construction project to complete the amphitheater. The contracts were signed and mailed yesterday. This project is mostly grant funded. Anne Hanigan asked how long the project will take and if that was included in the contract? Claire Ames wanted to know when it would begin. Mary Cordova stated we are now waiting for the USDA to sign off on the project. Once the notice to proceed is given it should only take 90 days.

There is also some expense for fees that were charged to general funds that will be transferred back to the library to be paid.

## **B. Review Meeting Room Policy**

Colleen Bonnell stated that she had received an email from Mary Cordova that had asked if there had been a church service held in the library. Colleen Bonnell included some information from ALA about this subject and included it in the July packet. Colleen felt the Board would like to look at this information and the meeting room policy.

## **C. Lobby Area**

Stephen Cook stated that he felt that if the FOPPL group wanted to continue to have a book sale in the lobby of the library then we needed to consider getting nicer looking shelves instead of using the folding tables. He stated that with the tables and the books it only provided a narrow walkway into the library.

He also stated that he would like to see the corkboard with community notices put on the wall, and made to look more permanent.

Colleen Bonnell stated that a lot of books were donated to the book sale and it profited the library as well as the FOPPL group. It was decided that the sale items would be taken from the lobby. Some suggestions were that once a year the FOPPL group would hold a book sale. They could then market this as a big event. Claire Ames made the suggestion that they make one of the study rooms into a little book store and sell the books from there. Mary Cordova told the Board that the books could also be sold at the city auction that is held once or twice a year. These could all be marketed to the public.

There were suggestions of offering books to other libraries for their collections. Colleen Bonnell stated that all libraries get donations from their public. She would also ask at the SWIRL meeting if anyone was interested in the books.

Erica Bazil left at 6:15.

## **D. Artwork or Decoration for Library**

Stephen Cook suggested he would like to see artwork on the wall of the library. Anne Hanigan agreed and felt that without the artwork that it was a little stark. Colleen Bonnell stated that decorating was not something where she excelled and would need some help. Some suggestions by Anne Hanigan were a rotating artist where we highlighted their work. Or contact a quilting guild and have them display their items. Other suggestions were contacting the high school art department or displaying community art. The art could be displayed for three months.

Mary Cordova suggested the Idaho Commission for Arts. She stated that there are grants available for artwork. Colleen Bonnell and John Held stated that now that we have the room we could request a traveling show when they are available.

## **Public Comments:**

**Adjourn:** John Held moved to adjourn the meeting at 6:29. All approved.