

PAYETTE PUBLIC LIBRARY BOARD MEETING MINUTES
March 11, 2014

Roll Call: Erica Bazil, Stephen Cook, Anne Hanigan, John Held, Claire Ames and Wendy Walker present. Nancy Dale, City Council Liaison, and Mary Cordova from the City were also present.

John Held called the meeting to order at 5:30 pm.

Anne moved to accept the Feb. 11th minutes as amended. Erica seconded. All approved.

Claire moved that the bills be sent to the City for payment. Erica seconded. All approved.

EXECUTIVE SESSION:

John Held moved that we enter into Executive Session pursuant to I.C. 67-2345(1)(b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee staff member, or individual agent. Nancy Dale and Wendy Walker excused themselves from the session. Once the Executive Session had concluded at 6:15, Nancy Dale and Wendy Walker were invited to rejoin the Board to continue with the meeting. At that point, Stephen Cook moved that the Board recommend to the City that it grant Colleen Bonnell a 30 day leave-of-absence extension. Claire Ames seconded. All approved.

LIBRARY DIRECTOR'S REPORT:

Jan Wall from ICfL helped Wendy fill out both form 471 & form 486. These are funding grants for telephone service.

Wendy has the Summer Reading forms typed and some printed. She also has the entertainment and activities in place for each Thursday in June. She reached out to several Idaho businesses for donations. So far she has received family passes to Zoo Boise, Idaho Aquarium, Birds of Prey and Wahooz Family Fun Center. These will be used as raffle prizes at the events. Wendy is still working on the Summer Reading Flyer that goes in the water bills and is distributed to the schools. She stated that she can use as many volunteers as possible on Thursday, June 5 and Thursday, June 19. These will be activity days.

Nobody is working at the library on Mondays now. Deleice and Morgan are working extra hours. Having extra people here on the days the library is open is making the everyday running of the library easier.

Wendy checked with Mary Cordova and Deleice, the Library Friends liaison, about getting the lights around the circulation desk fixed, Mary has sent it out for bid. Mary Cordova has someone coming to fix the emergency door. Deleice is also checking with the Friends about the funding for E-books. People are constantly asking when they will be available.

OLD BUSINESS:

Stephen has been looking at sculptures, benches and art pieces as a memorial for Paula Winsor. Anne moved and Claire seconded a motion to match what the Friends of the Library already has in donations. All approved.

Stephen is still working on artwork in the library. He is going back to the museum to look at artwork again.

Mary Cordova reported the power to the ADA doors is ready to be installed. Members of the public had expressed concern to Nancy Dale over what was done with the old ADA door that was a part of the old library building.

Stephen said he has been monitoring the lights at the library after hours. He only sees one bank of lights that could possibly be turned off. Mary Cordova will have an electrician take a look at them.

John wanted to table rural dues until next meeting.

NEW BUSINESS:

Erica Bazil asked the Board to support the Payette Primary School in it's annual Carnival/Fundraiser that will be held on April 26th by making a donation of some sort that could be raffled off as a prize. Her suggestions for a donation included maybe a book basket or a non-resident card. The Board decided to purchase a set of books that could be grouped together as a gift item as well as provide a non-resident card both of which will be offered as prizes for the raffle. Anne made a motion to donate these two items to the school for it's fundraiser. Erica seconded. All approved.

Stephen Cook and Anne Hanigan left at 6:30.

John, Claire and Erica worked on the library policies. Erica likes Boise's use of library policies. John asked Erica to draft a Use of Library policy as well as a Library Card policy for the Board to review at the next meeting.

PUBLIC COMMENTS:

Karen Waln from St. Luke's will be holding a weekly "Walk & Talk" at the library for diabetics. The first meeting will be March 25th from 1 to 1:30 pm.

Mary Cordova asked if the City could take over the library website. Claire, John and Erica agreed it would be a good idea at least for now. The City will also take over the library's Facebook page. John will check with the Idaho Commission for Libraries about volunteers who might have suggestions on ways to update and maintain the website and could help us with that project.

Mary Cordova also wants to send out Thank You letters to all the funding organizations involved in the library remodel.

John stated that Wendy will be going to SWIRLS in Caldwell on Friday, March 14. Stacy Shaw from the Commission will be talking about the Summer Reading Program.

ADJOURN: Erica moved to adjourn at 7:05 pm.