

**PAYETTE CITY LIBRARY BOARD MEETING MINUTES**  
**Tuesday, February 12, 2013**

Roll Call: Claire Ames, Erica Bazil, Stephen Cook, Anne Hanigan, John Held, and Colleen Bonnell.

City Council Liaison Jeff Sands and City Clerk Mary Cordova were present.

Claire Ames called the meeting to order at 5:30.

Erica Bazil moved and John Held seconded to approve the January 8, 2013 minutes.

Claire Ames reviewed the bills and stated that everything was in order. Claire Ames moved and John Held seconded to submit the bills to the City for payment. All approved.

**LIBRARY DIRECTOR'S REPORT:**

- Colleen Bonnell stated that there had been some trouble with the building in the last month. The heating problem was temporarily fixed with a larger gas meter but the pipes to the furnaces that were put in by the contractors were the wrong size. There was also no heat going to the riser room or the outside bathrooms so there were some problems with those rooms.

**OLD BUSINESS:**

**A. Trustee training by ICFL Kevin Tomlinson**

The trustee training has been arranged for Saturday, March 2, 2013 from 9:30-12:30. All board members need to attend and Jeff Sands and Mary Cordova are also invited to attend. Kevin Tomlinson will discuss what the roles and responsibilities are for a Board of Trustee member.

**B. Discussion on 5 year plan**

Erica Bazil has sent an email to the Friends of the Payette Library (FOPPL) to arrange when they would be able to meet with the Library Board members to proceed with the 5-year plan. Erica Bazil stated that she would like to have 2 Board members and two FOPPL members. Erica Bazil sent out dates for everyone to decide when they could meet. At this time, she has not had a reply from the FOPPL group. John Held stated that a date should just be set for the first meeting so they could begin the process.

Mary Cordova suggested contacting the City Council and the general public for more input or more subcommittee members. Erica Bazil felt that the FOPPL and Board were the general public and if too many people were involved, it could become more difficult and confusing than helpful. Erica also felt that when the

plan was in place Jeff Sands or a Board member could present it to the City Council for their approval. John Held suggested once the group was going then they would have surveys for the public to supply their input.

Mary Cordova suggested having a work session with the City Council when the committee is working on the plan. John Held stated the subcommittee could give updates at the Board meetings and Jeff Sands could relay those updates to the City Council.

The decision was to move forward with the FOPPL group so the subcommittee could give an update on next month's agenda.

### **C. Consideration of New Automation System**

There was discussion on the new automation system, Biblionix, for the library. Colleen Bonnell stated that she felt it was a good system and emails from other libraries in the area that were using it were read. The Board felt we should move ahead with the project if the money was available in the budget. Colleen Bonnell and Mary Cordova will speak to Biblionix to negotiate the best possible deal. John Held made a motion to move forward to acquire Biblionix for the library. Claire Ames seconded. All approved.

### **D. Statistical Report to City**

Claire Ames and Colleen Bonnell presented a PowerPoint Presentation at the city council meeting on January 22, 2013 and answered questions. The report was well received.

### **NEW BUSINESS:**

### **PUBLIC COMMENTS:**

Mary Cordova offered information on the renovation project for the library. The City of Payette is trying to complete the last of the renovation with the contractors. They have submitted their final payment requests to the City, but there are still outstanding repairs that need to be done as well as the mitigated damages from the job going over the stated finish time.

Mary Cordova stated that there is also some money left that can be used for our list of extra items. The amphitheater will go out for bid in February. There should be money left for that project as well as awnings for the windows, the ADA doors, parking, and the lighting in the old part of the library.

Mary Cordova asked if we had volunteers who could be responsible for sweeping the front steps and sidewalks of the library. Stephen Cook stated that he would check with the boy scouts because they are looking for service projects.

Stephen Cook moved to adjourn the meeting at 6:43.