

PAYETTE CITY COUNCIL  
REGULAR MEETING  
October 20, 2014





**AGENDA  
PAYETTE CITY COUNCIL  
OCTOBER 20, 2014  
REGULAR MEETING**



**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

**LEE NELSON  
CRAIG JENSEN  
NANCY DALE**

**MARK HELEKER  
JEFF SANDS  
RAY WICKERSHAM**

**7:00 PM – Regular Meeting**

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
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  - E. Ordinance #1385 - AN ORDINANCE FOR THE ANNEXATION OF PROPERTY GENERALLY LOCATED NORTH OF 7<sup>th</sup> AVENUE NORTH, EAST OF THE CANAL, AND WEST OF SUNSET RIM SUBDIVISION, WHICH PROPERTY IS OUTLINED IN EXHIBIT "A", ALL SITUATED IN PAYETTE COUNTY, IDAHO, AND ADJACENT AND CONTIGUOUS TO THE CORPORATE CITY LIMITS; ESTABLISHING AND DETERMINING THE LAND USE CLASSIFICATION OF SAID LAND AS B-RESIDENTIAL; DESIGNATING THAT PROPERTY DESCRIBED IN EXHIBIT A AS A CATEGORY B ANNEXATION; MAKING CERTAIN FINDINGS IN THE OFFICIAL MINUTES OF THE CITY CLERK; PROVIDING THAT COPIES OF THIS ORDINANCE SHALL BE FILED WITH THE PAYETTE COUNTY ASSESSOR, THE PAYETTE COUNTY RECORDER, AND THE IDAHO STATE TAX COMMISSION; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.
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 XIII. CITIZENS COMMENTS (Limited to 5 minutes per person, at the discretion of the Mayor)	
 XIV. ADJOURNMENT	

*Any person needing special accommodations to participate in the above noticed meeting  
should contact the City at least 5 days before the meeting at  
700 Center Avenue or at 642-6024.*

**MINUTES  
PAYETTE CITY COUNCIL  
Public Hearing & Regular Meeting  
October 6, 2014**

**6:00 PM – Public Hearing**

**ROLL CALL**

Members Present: Mayor Jeff Williams; Mark Heleker, Nancy Dale, Ray Wickersham, Lee Nelson, Craig Jensen and Jeff Sands  
Members Absent: None.  
Staff Present: Bert Osborn, City Attorney; Mary Cordova, City Administrator; Tiffany Howell, Assistant City Clerk.

Darrell Hardin – 11560 Payette Heights Rd; Payette, Idaho

Mr. Hardin stated that the current easement is 60' and we are asking to reduce it down to 20'. I talked with Randy Schwartz from the Sewer Department and he stated that 60' is not needed for a sewer easement. The easement that we are talking about will probably not be needed as the grow of the city is headed the other direction. This reduction in easement will help me divide the property into two different lots to sell. Councilor Sands asked if this helps with the minimum lot size. Cordova stated yes. Councilor Sands asked if the shop is right on the property line. Mr. Hardin stated yes. Mayor Williams asked what is in the easement now. Mr. Hardin stated nothing. Councilor Heleker asked if the original thought was to extend 18<sup>th</sup> Street. Cordova stated yes, she believes that is correct. Cordova stated that originally, what she can find is that this was a subdivision. Mr. Hardin stated yes, when his dad got sick they allowed him to subdivide the lot, so his sister could build a house. Councilor Sands stated that we need to have some sort of easement in place in case we need to replace a sewer line, or the brick yard develops. Councilor Sands asked how much frontage Mr. Hardin has. Mr. Hardin stated that his sister's house is 125' and it looks like he would have 170'. Councilor Wickersham asked what it was zoned. Cordova stated residential; this does not go in front of Planning & Zoning, State code states that this goes in front of City Council. Councilor Dale stated that if we ever need to do anything, 20' should be sufficient.

**A. Oil & Gas Ordinance –**

Cordova stated that this is our last draft. It has went to the Planning & Zoning Commission and they did not have any further recommendations.

Liz Amason – 490 North 20<sup>th</sup> Street; Payette, Idaho

Ms. Amason stated that she would like to say thank you for all the hard work that the City has put in to this ordinance.

Mayor Williams stated that he would like the minutes to reflect that this body has put numerous hours in on this as well as city staff and keeping us out of trouble. Councilor Wickersham stated that when we started, none of us knew what this would look like, but I think it looks good. Councilor Sands asked if Attorney Osborn had a chance to look at it. Attorney Osborn stated no, not the current version, but prior versions, yes. Councilor Sands stated that we are just protecting the people's interest and I'm sure things will come up and we will need to tweak this a little bit.

**B. Annexation – North side 7<sup>th</sup> Avenue North –**

Clerk Cordova stated that we did have a couple of people at the Planning and Zoning meeting and this is as a result of the 7<sup>th</sup> Avenue North project that we did in 2008 or 2009. One condition of the property was that we would not annex them for two years, and it has been several years. Councilor Wickersham asked if they were aware that they would be annexed. Clerk Cordova stated yes, they did sign agreements. Clerk Cordova stated that the only person that did not sign an agreement was Ken Johnson and one other person, because they were not directly affected. Councilor Wickersham asked if Mr. Johnson would be able to get sewer. Clerk Cordova stated no, the sewer line is very, very shallow. Councilor Wickersham asked if there is any way that he could get sewer from the new subdivision. Clerk Cordova stated no, that property is much, much higher than Mr. Johnson's property. Mayor Williams stated that when we did the River Street annexation we had the same issues with water and sewer. Annexation is not about water and sewer that has nothing to do with tax dollars. Mayor Williams stated that this is about police, fire, and street services; this is not about water and sewer services. Mayor Williams stated that if you look at the end property of Mr. Ashton property, this will have the same issue. Councilor Jensen asked if we do annex and they are on a well and septic we do not force them to hook in to the city services, right. Clerk Cordova stated that we don't, but code states if water and sewer are within 250' they are supposed to hook up, but we don't make them. Councilor Dale asked if we annex Mr. Johnson's property and he wants to hook in to water and sewer, are we setting our self up to service him? Attorney Osborn stated no. Councilor Jensen asked if we do not annex Mr. Johnson's property, would we have a problem annexing in the future. Attorney Osborn stated no. Councilor Dale asked what made these people finally sign these agreements to be annexed. Attorney Osborn stated that one, they got money, and two they got the road improved. Mayor Williams stated that since he made the negotiations, he stated that they were told they would get paid, if they ever had issues with well or septic, they would get a tap into the city line, and three they would not be annexed for two years and that was several years ago.

Public Hearing closed at 6:54pm.

### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Jeff Williams; Mark Heleker, Nancy Dale, Ray Wickersham, Lee Nelson, Craig Jensen and Jeff Sands

Members Absent: None.

Staff Present: Bert Osborn, City Attorney; Mary Cordova, City Administrator; Tiffany Howell, Assistant City Clerk.

#### **PLEDGE**

The Pledge of Allegiance was led by Darrell Hardin.

A motion was made by Nelson and seconded by Heleker to amend the agenda to include a change order for Eastern Oregon Construction for the South 6<sup>th</sup> Street culvert project.

After unanimous voice vote by the Council, the motion CARRIED.

#### **CITIZENS COMMENTS**

None.

#### **APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Sands to approve the regular meeting minutes of 09-15-2014 and 09-29-2014 with

the following changes: page 2 should read if we were aware of the costs of other cities were charging and Mayor Williams stated that the costs are up to the building inspector.

After a unanimous voice vote by the Council, the motion CARRIED.

### **APPROVAL OF BILLS & PAYROLL**

A motion was made Heleker and seconded by Sands to approve the City Bills & Payroll in the amount of \$389,319.26

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

A motion was made Nelson and seconded by Sands to approve the Pay order #1 for Eastern Oregon Construction for \$61,454.55 for the South 6<sup>th</sup> Street culvert project.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

### **SPECIAL ORDERS**

None

### **COMMUNICATIONS**

A. Fall Silent Auction – Friends of the Payette Public Library

### **PLANNING & ZONING**

A. Meeting Minutes – August 28, 2014

### **OLD BUSINESS**

A. Bike Terrain Park Update

Councilor Jensen stated that they are centering the bike park in the middle and that is what the diagram was for in regards to grass and that a walking path was put on the outside of the park. Mayor Williams stated that at our last meeting we wanted to send it back to the Parks and Recreation Committee to see what they wanted us to do with it. Councilor Jensen stated that we did not approve the drawing, but we did approve the bike park to the middle. Mayor Williams stated that Councilor Sands brought up that this would be the cheapest out of all the locations that have been presented. The Loveland's stated that the plan in front of you was not approved by the Parks and Recreation Committee, it was just discussed. Mayor Williams stated that this body would like to see this brought back from the Parks and Recreation Committee at the next meeting.

### **NEW BUSINESS**

- A. Special Event Permit – Trunk or Treat – request cancelled
- B. Discussion of Oil & Gas Ordinance

A motion was made by Heleker and seconded by Jensen to introduce Ordinance 1384 by title only.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

A motion was made by Heleker and seconded by Nelson to suspend the rules and pass Ordinance 1384 by title only, subject to approval by the City Attorney.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

A motion was made by Nelson and seconded by Heleker that 1384 do pass

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

C. Vacation and amendment of easement for public road way and utilities

A motion was made by Wickersham and seconded by Dale to create an ordinance to bring this back to council.

After unanimous voice vote by the Council, the motion CARRIED.

D. Utility Account Write-Offs

A motion was made by Heleker and seconded by Jensen to approve the utility account write-offs as presented.

Clerk Cordova stated that she would like to commend Tiffany on her collection efforts. We used to have thousands of dollars in collections, but she has been working diligently to get these down.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker.

Nays:

The motion CARRIED.

E. BK Development – Landscape plan extension

Mr. Goodwin stated that at the last meeting he sent the application to have landscaping requirements extended. Mr. Goodwin stated the green area is 14' and the orange area is the

walking path, which is paved and inside the property line. That leaves 14' to be landscaped and the yellow area is a proposed building. I would like postpone the landscaping until this deal is finalized. As you can see there are a couple of areas inside the parking lot and that is the reason I asked for the extension. I would like to see this extended through the winter. Councilor Heleker stated that from the previous meeting we just said we would need a landscaping plan and would be more than willing to work with you, if we had a plan.

A motion was made by Jensen and seconded by Heleker to extend the landscape plan based on the concept plan to 04-01-2015.

After unanimous voice vote by the Council, the motion CARRIED.

F. Abatement Notice and Order – 409 North 7<sup>th</sup> Street and 105 North 9<sup>th</sup> Street

Councilor Dale asked if we are getting complaints from the neighbors. Clerk Cordova stated yes.

A motion was made by Sands and seconded by Heleker to site the property owners according to our code at 409 North 7th Street.

After unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Sands and seconded by Heleker to site the property owners according to our code at 105 North 9<sup>th</sup> Street.

After unanimous voice vote by the Council, the motion CARRIED.

## **DEPARTMENTAL REPORTS**

- A. Police Department – September 2014
- B. Public Safety Committee – September 17<sup>th</sup>
- C. Forestry Commission – September 30<sup>th</sup>

Councilor Wickersham stated that they have started reporting all the trees in the park. We will eventually have all the trees in the park recorded.

Councilor Sands stated that we had a Public Works Committee and they went over the new sewer permit and it came in lower than what we anticipated. Councilor Sands stated that the street department is gearing up for fall clean-up on November 3<sup>rd</sup> and to not put debris in the alleys and the water department finished flushing around town and installed a check valve at Seneca. Councilor Sands stated that some discussion on source water study will be coming to the council as well as some curb issues.

## **MAYORS COMMENTS**

We did complete the transaction of purchasing right of way on Center Avenue. We need to have a commitment for the Idaho Power workshop on October 16<sup>th</sup> and some AIC training on November 6<sup>th</sup>. Late today I saw an email that the Killebrew postage stamp is fast approaching and they need more positive letters from everyone and anyone who wants to write a letter of support.

## **CITIZEN'S COMMENTS**

Alex Mussell - 925 Hughes Drive

Mr. Mussell stated that he would like to have a concert at Agape Coffee House to raise money to put a deck at the cross. Mayor Williams stated that he would need a Special Event Permit.

Gerald Loveland – 402 River Street; Payette, Idaho 83661

Mr. Loveland stated that there was a great article in the Boise magazine about the miracle field.

**EXECUTIVE SESSION** – Pursuant to I.C. 67-2345(1)(f), the City Council will recess into Executive Session to discuss with legal counsel for the public agency pending litigation or where there is general public awareness or probable litigation.

A motion was made by Heleker and seconded by Jensen to adjourn into executive session pursuant to I.C. 67-2345(1)(f) at 8:10pm.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Jensen and seconded by Nelson to reconvene back to regular session at 8:30pm and to amend the agenda to include a negotiation to acquire property.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Jensen and seconded by Heleker to allow city staff to re-negotiate the contract with one of our revolving loan funds.

After a unanimous voice vote by the Council, the motion CARRIED.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:33 PM.

After a unanimous voice vote by the Council, the motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Jeffrey T. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Tiffany Howell, Assistant City Clerk



CITY OF PAYETTE  
OCTOBER 20, 2014

CITY PAYROLL	10/17/2014	114,096.91
EASTERN OREGON CONSTRUCTION	9/30/2014	61,454.55
ACTION MEDICAL, INC.	9/30/2014	62.70
ALBERTSON'S	9/30/2014	464.54
AMERICAN STAFFING	9/30/2014	972.80
AMERICAN STAFFING	10/20/2014	1,945.60
ANALYTICAL LABORATORIES	9/30/2014	1,164.25
ARGUS	10/20/2014	137.00
AIC	10/20/2014	135.00
BDS	9/30/2014	1,629.76
BLACK, BOBBIE	10/20/2014	65.52
BLACK MOUNTAIN SOFTWARE	10/20/2014	4,692.00
BOUND TREE MEDICAL	9/30/2014	100.27
BRADY	10/20/2014	412.83
CAPENER, LORAINÉ	10/20/2014	80.00
CENTURYLINK	9/30/2014	1,413.64
DCS	10/20/2014	253.30
DIG LINE	9/30/2014	68.41
ENVIRONMENTAL EXPRESS	10/20/2014	206.55
FERGUSON	10/20/2014	3,948.59
FISHER SCIENTIFIC	10/20/2014	74.02
FLEET SERVICES	9/30/2014	9,723.77
FRUITLAND ELECTRIC	9/30/2014	90.00
GALLS	10/20/2014	67.14
HARDIN SANITATION	9/30/2014	751.84
HD SUPPLY WATERWORKS	9/30/2014	20,867.53
IDAHO POWER	9/30/2014	1,576.98
IIMC	10/20/2014	95.00
INDEPENDENT ENTERPRISE	10/20/2014	33.06
INTELLICHOICE	10/20/2014	1,500.00
INTERMOUNTAIN COMMUNITY BANK	9/30/2014	6,384.20
INTERMOUNTAIN GAS	9/30/2014	3,737.20
IRS	9/30/2014	488.18
JOHNSON, KEN	10/20/2014	8.00
METROQUIP	10/20/2014	1,988.43
MICROMARKETING	9/30/2014	6.00
NORSTAR	10/20/2014	239.02
OLDCASTLE PRECAST	9/30/2014	1,559.00
OREGON CORRECTIONS ENTERPRISES	9/30/2014	46.00
OSBORN, BERT	10/20/2014	2,700.00
OXARC	10/20/2014	1,325.00
PAETEC	9/30/2014	29.73
QUALITY CONTROL SERVICE	9/30/2014	185.00
RIPPIN STITCHES	10/20/2014	577.50
ROADRUNNER TOWING	10/20/2014	450.00
ROBERTSON	10/20/2014	11.74
RUSH TRUCKS	10/20/2014	117.58
S&H TERMINAL	9/30/2014	117.15
S&H TERMINAL	10/20/2014	321.29
STAPLES	9/30/2014	916.28
STATE OF IDAHO - IBOL	10/20/2014	152.00
T.A. WELDING	9/30/2014	23.20
TIRE FACTORY	10/20/2014	178.00
TOOTHMAN ENGINEERS	9/30/2014	18,971.87
TRANSPORTATION SYSTEMS	9/30/2014	68.00
UNITED PARCEL SERVICE	9/30/2014	17.69
UNITED PARCEL SERVICE	10/20/2014	19.30
VERIZON	9/30/2014	974.40
WIENHOFF DRUG TESTING	9/30/2014	25.00

\$ 269,720.32

Jerry Hinton from 978 8<sup>th</sup> Ave North called and wanted to compliment the Street Department on a job WELL done on his street.

He very much appreciates all the extra effort they have put in.

**Bobbie Black**

Deputy City Clerk

City of Payette

208-642-6024

208-642-1412 Fax

When teens drive 2N2®, it's a cause to

# CELEBRATE

**WHAT?** Celebrate My Drive® encourages teens to make positive choices as they begin driving, like **2N2** – 2 eyes on the road, 2 hands on the wheel.

**WHY?** More teens die from car crashes than any other cause – and the first year is the most dangerous.

**WHEN?** U.S. National Teen Driver Safety Week, October 15-24, 2014

**WHO?** High school students age 14+, along with their schools, communities, friends and families, uniting to take part in local Celebrate My Drive events and make safe driving commitments. The 100 high schools with the most commitments will be awarded a total of \$3.25 million\* in grants:

- 2 schools receive a \$100,000 grant and a Grand Prize Concert by **GRAMMY® Nominated *The Band Perry***
- 8 schools get a \$100,000 grant
- 90 schools get a \$25,000 grant



Learn more and register your high school at [celebratemydrive.com](http://celebratemydrive.com) and Like us at [facebook.com/CelebrateMyDrive](https://www.facebook.com/CelebrateMyDrive) for news and updates.

*\*10% of each grant award must be allocated to teen driver safety programs.*



**THE STATE FARM® CELEBRATE MY DRIVE® PROMOTION ABBREVIATED RULES. NO PURCHASE NECESSARY TO ENTER OR WIN.** Open to legal residents of the U.S. & DC (except NH). Canadian provinces of Alberta, New Brunswick & Ontario who are 14 yrs or older with Internet access & a valid e-mail address. Void in New Hampshire, Quebec, Nova Scotia, Manitoba, British Columbia, Prince Edward Island, Saskatchewan & Newfoundland/Labrador. **NOTE: Any high school that won a Grand or First Prize in the 2013 State Farm® Celebrate My Drive Promotion is not eligible to win a Grand or First Prize in this 2014 Promotion.** High school registration is required to participate. Registration begins at 12:00:01 AM CT on 08/01/14. Registration ends at 11:59:59 PM CT on 10/07/14. Register at [www.celebratemydrive.com](http://www.celebratemydrive.com) where directions are provided. All registered high schools will be divided into 2 categories: Large: 750+ students or Small: Fewer than 750 students. Make a Safe Driving Commitment between 12:00:00 AM CT on 10/15/14 & 11:59:59 PM CT on 10/24/14 at [www.celebratemydrive.com](http://www.celebratemydrive.com). Limit (1) commitment, per person, per e-mail address, per day. Odds of winning depend on the total number of commitments received for each high school. Grand Prizes: (1) per category: \$100,000 USD Grant & a Concert. First Prizes: (4) per category: \$100,000 USD Grant. (90) Second Prizes (45) per category: \$25,000 USD Grant. Taxes are each high school's responsibility. High school representative of any winning Canadian high schools will be required to correctly answer a time-limited mathematical skill-testing question. For the name of the winning high schools, visit [www.celebratemydrive.com](http://www.celebratemydrive.com) or send a SASE to: Celebrate My Drive Winners, P.O. Box 13199, Bridgeport, CT 06673-3199. Contest subject to the full Official Rules available at [www.celebratemydrive.com](http://www.celebratemydrive.com) or by sending a SASE to: Celebrate My Drive Rules, P.O. Box 13199, Bridgeport, CT 06673-3199. Residents of Canada & VT may omit return postage. **Sponsor/Prize Provider:** State Farm Mutual Automobile Insurance Company, Bloomington, IL. **Administrator:** teamDigital Promotions, Inc., Bethel, CT. GRAMMY is a registered trademark of National Academy of Recording Arts & Sciences, Inc.



# City of Payette

## Special Event Permit Application

### OFFICE USE ONLY

Date Received 10/16/14

Council Action \_\_\_\_\_

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

### Non Refundable Fees:

Application..... \$100.00  
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME Concept for the Cross

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Public Property

Private Property

Agape coffeehouse, our front.

### 3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
<u>Oct 25</u>	Start Time: <u>6:00</u>	End Time: <u>9:00</u>	All Day: <u>100</u>
	Start Time:	End Time:	All Day:
Date of Set-Up	Start Time:	End Time:	
	Start Time:	End Time:	
Date of Tear Down	Start Time:	End Time:	
	Start Time:	End Time:	

### 4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks	<i>Requesting Fees be waived</i>
Staff Per Diem Fee (as set by Council)	\$ _____		
Security Deposit	\$100.00	*Separate Checks	
Additional Deposit Required	\$ _____		
TOTAL DUE	\$ _____		

### 5. ORGANIZATION INFORMATION

Applicant Name Alex Mussell Title Student

Mailing Address 925 Hughes Dr. Payette ID 83661

Street Address 925 Hughes Dr. Payette ID 83661

Day Telephone 208-740-0715 Evening Telephone 208-740-0715 Cell 208-240-0715

FAX Number \_\_\_\_\_ Email Address alex.mussell@gmail.com

Special Event Permit, continued.

Sponsoring Organization Agape Coffeehouse

Non-profit? Yes  No  Tax Exempt # \_\_\_\_\_

Federal Tax # [REDACTED] State Tax # [REDACTED]

6. EVENT INFORMATION

New Event:  Yes  No Annual Event: Yes  No  Years Operating 2019

Event Category: Commercial  Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) \_\_\_\_\_

Description of Event A family oriented concert to raise money to beautify the Payette cross.

Additional Details \_\_\_\_\_

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company Mutual of Enumclaw Insurance Co. Agent Name John Forsyth

Address 933 SW 30th St, Ontario, OR 97144 Phone 541-884-4181

**HOLD HARMLESS CLAUSE**

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

**SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED**

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
	<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods	NA	<b>Alcohol Served</b> (name of provider) Requires alcohol catering permit (PMC 5.15)
			<b>Beverages will be served</b> List Caterers <u>AGAPE</u>
	<b>Security</b> (detail who, number of officers, times. Attach plan.)		<b>Medical Services</b> (Circle) First Aid and/or EMS Services Who is providing service? _____
	<input checked="" type="checkbox"/> <b>Electricity/Generators</b> (Size <u>3500 W</u> ) detailed electrical plan		<b>Lighting Plan:</b> attach plan
	<b>Water</b> Drinking / Washing (circle)		<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations)
	<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular		<b>Sanitation</b> – Trash bins, Dumpsters (circle / detail # and locations)
	<b>Canopies/Tents/Temporary Structures</b> (number and sizes) City of Payette Fire Department, Fire Code Enforcement		<b>Stages</b> (number and sizes)
	<b>Vendors</b> Items sold/solicitation		<b>Booths</b> Profit / Non-profit
	<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan)		<b>Barricades</b> How many / identify locations and attach
	Number of Staff working event		Number of volunteers working
	<b>EVENT estimated attendance</b> <u>100</u>		

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: Alex Marshall Date: 10/16/14



# City of Payette

## Special Event Permit Application

OFFICE USE ONLY

Date Received 10.16.14

Council Action \_\_\_\_\_

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

### Non Refundable Fees:

Application..... \$100.00  
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME Chamber/Lions Costume Contest

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Public Property

Private Property

Parsons Park

### 3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
	Start Time: <u>4pm</u>	End Time: <u>5p</u>	All Day:
	Start Time:	End Time:	All Day:
Date of Set-Up	Start Time:	End Time:	
	Start Time:	End Time:	
Date of Tear Down	Start Time:	End Time:	
	Start Time:	End Time:	

### 4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks
Staff Per Diem Fee (as set by Council)	\$ _____	
Security Deposit	\$100.00	*Separate Checks
Additional Deposit Required	\$ _____	
TOTAL DUE	\$ _____	

please waive

### 5. ORGANIZATION INFORMATION

Applicant Name Lee Nelson Title Chamber

Mailing Address Payette, Idaho

Street Address \_\_\_\_\_

Day Telephone \_\_\_\_\_ Evening Telephone \_\_\_\_\_ Cell 142. 2302

FAX Number \_\_\_\_\_ Email Address \_\_\_\_\_

Special Event Permit, continued.

Sponsoring Organization Payette Chamber / Payette Lions

Non-profit?  Yes  No Tax Exempt # \_\_\_\_\_

Federal Tax # \_\_\_\_\_ State Tax # \_\_\_\_\_

6. EVENT INFORMATION

New Event: Yes  No  Annual Event:  Yes  No Years Operating 3

Event Category: Commercial  Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) 0/17

Description of Event Costume judging contest 0-1240a

Additional Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. *Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company See attached Agent Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**HOLD HARMLESS CLAUSE**

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

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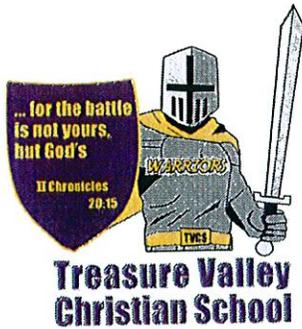
Check all Planned Activities		Check all Planned Activities	
<input checked="" type="checkbox"/>	<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods	<input checked="" type="checkbox"/>	<b>Alcohol Served</b> (name of provider) Requires alcohol catering permit (PMC 5.15)
<input checked="" type="checkbox"/>	<b>Security</b> (detail who, number of officers, times. Attach plan.)	<input checked="" type="checkbox"/>	<b>Beverages will be served</b> List Caterers
<input checked="" type="checkbox"/>	<b>Electricity/Generators</b> (Size _____) detailed electrical plan	<input checked="" type="checkbox"/>	<b>Medical Services</b> (Circle) First Aid and/or EMS Services Who is providing service? _____
<input checked="" type="checkbox"/>	<b>Water</b> Drinking / Washing (circle)	<input checked="" type="checkbox"/>	<b>Lighting Plan:</b> attach plan
<input checked="" type="checkbox"/>	<b>Water</b> Drinking / Washing (circle)	<input checked="" type="checkbox"/>	<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations)
<input checked="" type="checkbox"/>	<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular	<input checked="" type="checkbox"/>	<b>Sanitation</b> – Trash bins, Dumpsters (circle / detail # and locations)
<input checked="" type="checkbox"/>	<b>Canopies/Tents/Temporary Structures</b> (number and sizes) City of Payette Fire Department, Fire Code Enforcement	<input checked="" type="checkbox"/>	<b>Stages</b> (number and sizes)
<input checked="" type="checkbox"/>	<b>Vendors</b> Items sold/solicitation	<input checked="" type="checkbox"/>	<b>Booths</b> Profit / Non-profit
<input checked="" type="checkbox"/>	<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan)	<input checked="" type="checkbox"/>	<b>Barricades</b> How many / identify locations and attach
	Number of Staff working event		Number of volunteers working
<b>EVENT estimated attendance</b>			

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: Lee Nelson

Date: 10-16-14



RECEIVED

OCT 10 2014

CITY OF PAYETTE

October 1, 2014

Dear Friends of TVCS:

On Saturday, April 18, 2015, Treasure Valley Christian School will be hosting its Annual Baked Potato Dinner and Auction at FRCC, beginning at 5:00 PM. We are seeking donations for both the live and silent auctions and humbly ask for your support. Businesses and individuals contributing goods and/or services for the auction will receive recognition in newspaper and Facebook advertisements. Live auction donations will also be added to our auction posters and flyers. With 400-500 attendees annually, this is a great opportunity to showcase your business. Receipts for services and/or goods donated will be supplied.

Treasure Valley Christian School (TVCS) is a small private school located in Ontario, Oregon, and is open enrollment for grades K4 through 12th. Since established in 1976, TVCS has endeavored to educate each child in the love of God, while reaching their individual potential and providing excellence in a college prep education based on Biblical principles and the character of God. Our students demonstrate strong academic performance on national and state standardized tests. TVCS strives to make Christian education available to all who have interest or need by providing the lowest tuition rate possible, while maintaining academic excellence. The income received from our Auction will provide financial aid to families who may otherwise be unable to attend Treasure Valley Christian School.

Please join us in building up a foundation of Biblical character and values in as many young lives as possible. Your prayers and generosity are greatly appreciated. Please contact me with any questions regarding donation items or inquiries about TVCS. Thank you for your time.

Blessings,

Amanda K. Anderson  
Development Director  
Cell: (541) 212-1635  
[amanda.tvcs@fmtc.com](mailto:amanda.tvcs@fmtc.com)

386 N. Verde Drive • Ontario, Oregon 97914  
(541) 889-4622 • (541) 889-9199 Fax  
FEIN# 93-0687127

AN ORDINANCE FOR THE ANNEXATION OF PROPERTY GENERALLY LOCATED NORTH OF 7<sup>th</sup> AVENUE NORTH, EAST OF THE CANAL, AND WEST OF SUNSET RIM SUBDIVISION, WHICH PROPERTY IS OUTLINED IN EXHIBIT "A", ALL SITUATED IN PAYETTE COUNTY, IDAHO, AND ADJACENT AND CONTIGUOUS TO THE CORPORATE CITY LIMITS; ESTABLISHING AND DETERMINING THE LAND USE CLASSIFICATION OF SAID LAND AS B-RESIDENTIAL; DESIGNATING THAT PROPERTY DESCRIBED IN EXHIBIT A AS A CATEGORY B ANNEXATION; MAKING CERTAIN FINDINGS IN THE OFFICIAL MINUTES OF THE CITY CLERK; PROVIDING THAT COPIES OF THIS ORDINANCE SHALL BE FILED WITH THE PAYETTE COUNTY ASSESSOR, THE PAYETTE COUNTY RECORDER, AND THE IDAHO STATE TAX COMMISSION; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.

WHEREAS, the City of Payette hereby annexes pursuant to Idaho Code § 50-222; and,

WHEREAS, the City of Payette hereby zones pursuant to Idaho Code § 67-6525; and,

WHEREAS, the Payette City Council has adopted findings in support of the annexation and re-zone (contained in Exhibit "B" attached hereto); and,

WHEREAS, the City of Payette has annexed under Category B of the Idaho Code, wherein the subject lands contain less than one hundred (100) separate private ownerships and platted lots of record and where not all such landowners have consented to annexation, and all lands to be annexed are contiguous or adjacent to the City and lie within the area of impact; and,

WHEREAS, the Payette Planning & Zoning Commission, pursuant to public notice, held a public hearing on August 28, 2014, and recommended to the Mayor and Council that the proposed annexation be approved as set forth in the City's annexation plan and said lands be zoned B-Residential; and,

WHEREAS, the Payette City Council, pursuant to public notice, held a public hearing, on October 6, 2014, on the proposed annexation and zoning for the property described in Section One below, as required by Idaho Code § 50-222 and Idaho Code § 67-6525.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF  
PAYETTE, IDAHO:

Section 1. The lands and territory situated in Payette County, Idaho, adjacent and contiguous to the City of Payette, Idaho, particularly described as:

SW $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, lying Southerly of the upper bank of the Lower Payette Ditch Company Canal.

AND

A portion of the SE $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, more particularly described as follows: Beginning at a point 660 feet S of the NW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence E and parallel to the N side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  594 feet; thence S and parallel to the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  645 feet, more or less, to the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence W along the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  594 feet, more or less, to the SW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence N along the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  to the Point of Beginning.

And as outlined in "Exhibit A" which is attached hereto, are incorporated hereat as if set out in full verbatim, are annexed and incorporated into the territorial limits of the City of Payette, Idaho.

Section 2. From and after the effective date of this ordinance, all property included within the boundaries and territory described in Section 1 shall be subject to all the statutes pertaining to the City of Payette and all ordinances, resolutions, police regulations, taxation and other powers of the City of Payette. All persons and property within the territory so annexed shall be and are entitled to all benefits and rights as are the persons and property presently within the corporate limits of the City of Payette.

Section 3. The City Engineer of the City of Payette is hereby directed to lodge and file with the City Clerk of Payette within ten (10) days after passage and approval hereof, a legal description and map prepared in a draftsman like manner which shall plainly and clearly designate the boundaries of the lands and territory annexed, pursuant to the provisions of Section 1.

Section 4. The City Council having considered the written and oral comments of property owners whose land would be annexed and other affected persons, makes the following express findings:

- (A) The land to be annexed meets the applicable requirements of a Category B annexation and does not fall within the exceptions or conditional exceptions contained in this section;

- (B) The annexation would be consistent with the public purposes addressed in the annexation plan prepared by the city;
- (C) The annexation is reasonable necessary for the orderly development of the city.

The City Council directs the City Clerk to set forth said findings in the minutes of the City Council meeting at which the annexation is approved.

**Section 5.** Pursuant to the findings of the Payette City Council, the land use classification of the lands described in Section 1 above annexed hereto is established as B-Residential as provided by the Zoning Ordinance of the City of Payette. The findings with respect to zoning of the lands being annexed are:

- A. The proposed zoning complies with and conforms to the Comprehensive General Plan.
- B. The proposed zoning will provide and maintain existing and future capabilities of public utilities.
- C. The proposed zoning will maintain and preserve compatibility of surrounding zoning and development.
- D. The proposed annexation incorporates the Payette water planning area.
- E. The proposed zoning and annexation honors the negotiated Area of Impact Agreement with Payette County.
- F. The proposed zoning is consistent with the Payette County Comprehensive Plan.

**Section 6.** The City Clerk is hereby directed to alter all use and area maps as well as the official zoning maps, comprehensive plan and all official maps depicting the boundaries of the City of Payette, in accordance with this ordinance.

**Section 7.** After annexation of the property described in Section 1 above, any resident of the annexed area who has a drinking well and a properly functioning septic tank/drain field, will have an option to defer connection to city water and sewer service after the city provides access to water and sewer for their property for up to ten (10) years or until the existing water and sewer system at the time of annexation fails.

**Section 8.** The City Clerk of the City of Payette is hereby directed to file, within (10) days after the passage and approval hereof, a certified copy of this Ordinance with the Payette County Assessor, County Recorder and County Treasurer of Payette County, Idaho, and the State Tax Commission of Idaho, and to file a copy of said legal description and map, as prepared and lodged with her by the City Engineer, with the County Assessor and County



3022

45

6545



NORTH PAYETTE [01520]

1720

3021

8585

Randall Evans

1780

3023

1808

3023-1

Derrell Childers

1830

3024

Ralph Ashton

46

Williard Ashton

3025

1844

2772

Don Lang

1910

Mike Mercer

2772-1

1896

Barbara Little

6314



2779 Barbara Little

1948

1950

1970

Roger Parker

2777-3

2777-6

1968

1977-2

1990

2777-1

2777-5

1996

Ken Jönsson

1962



2773



2777



BEFORE THE CITY OF PAYETTE  
CITY COUNCIL

FINDINGS OF FACT, CONCLUSIONS OF LAW

IN THE MATTER OF AN APPLICATION BY: )  
 )  
The City of Payette, )  
FOR ANNEXATION )

---

I. APPLICATION PROCESS

LEGAL

The City of Payette is requesting annexation of approximately 20 acres. The property is generally located northeast of Payette. It includes that property not included within the City limits lying north of 7<sup>th</sup> Avenue North between the canal and Sunset Rim Subdivision. It consists of fourteen different parcels. The property is more particularly described as:

SW $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, lying Southerly of the upper bank of the Lower Payette Ditch Company Canal.

AND

A portion of the SE $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, more particularly described as follows:

Beginning at a point 660 feet S of the NW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence E and parallel to the N side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  594 feet; thence S and parallel to the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  645 feet, more or less, to the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence W along the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  594 feet, more or less, to the SW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ ; thence N along the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$  to the Point of Beginning.

The proposed annexation does include property requested in the application without the owners consent. The City has determined this annexation qualifies as a Category "B" Annexation as defined by Idaho Code.

NOTIFICATION

On July 30, 2014, notice was mailed to affected parties within the annexation area, and to neighbors living within 300' of the annexation area, of a public hearing in front of the Planning & Zoning Commission to be held August 28, 2014. The public hearing notice for the Planning & Zoning Commission hearing was also published in the Independent Enterprise July 30, 2014.

On September 15, 2014, notice was mailed to affected parties within the annexation area, and to neighbors living within 300' of the annexation area, of a public hearing to be held October 6, 2014, in front of the City Council. The notice for the City Council public hearing was also published in the Independent Enterprise on September 10, 2014.

II. PROPERTY REVIEW

EXISTING CONDITIONS

The subject property is within the City of Payette Impact Area. There are platted subdivisions adjacent to the subject property. There are no residential properties under 5 acres on the subject property.

III. STANDARDS THAT MAY APPLY

IDAHO CODE

I.C. 67-6511, I.C. 67-6526, I.C. 50-222 through 50-225

3.2 CITY OF PAYETTE COMPREHENSIVE PLAN

3.3 CITY OF PAYETTE MUNICIPAL CODE

3.4 ALL OTHER APPLICABLE STATE AND FEDERAL REGULATIONS

IV. PUBLIC HEARING TESTIMONY

The Payette City Council heard this case on October 6, 2014.

WITNESSES TESTIFYING IN FAVOR:

None.

4.3. WITNESSES TESTIFYING IN OPPOSITION:

None.

V. COUNCIL DISCUSSION

Mary Cordova stated that we did have a couple of people at the Planning and Zoning meeting and this is as a result of the 7<sup>th</sup> Avenue North project that we did in 2008 or 2009. One condition of the property was that we would not annex them for two years, and it has been several years. Councilor Wickersham asked if they were aware that they would be annexed. Cordova stated yes, they did sign agreements. The only person that did not sign an agreement was Ken Johnson and one other person, because they were not directly affected. Councilor Wickersham asked if Mr. Johnson would be able to get sewer. Cordova stated no, the sewer line is very, very shallow. Councilor Wickersham asked if there is any way that he could get sewer from the new subdivision. Cordova stated no, that property is much, much higher than Mr. Johnson's property. Mayor Williams stated that when we did the River Street annexation we had the same issues with water and sewer. Annexation is not about water and sewer that has nothing to do with tax dollars. Mayor Williams stated that this is about police, fire, and street services; this is not about water and sewer services. Mayor Williams stated that if you look at the end property of Mr. Ashton property, this will have the same issue. Councilor Jensen asked if we do annex and they are on a well and septic we do not force them to hook in to the city services, right. Cordova stated that we don't, but code states if water and sewer are within 250' they are supposed to hook up, but we don't make them. Councilor Dale asked if we annex Mr. Johnson's property and he wants to hook in to water and sewer, are we setting our self up to service him? Attorney Osborn stated no. Councilor Jensen asked if we do not annex Mr. Johnson's property, would we have a problem annexing in the future. Attorney Osborn stated no. Councilor Dale asked what made these people finally sign these agreements to be annexed. Attorney Osborn stated that

one, they got money, and two they got the road improved. Mayor Williams stated that since he made the negotiations, he stated that they were told they would get paid, if they ever had issues with well or septic, they would get a tap into the city line, and three they would not be annexed for two years and that was several years ago.

## VI. FINDINGS OF FACT

The Payette City Council agreed with the following points as presented in the annexation plan:

### ***6.1 That the annexation shall incorporate the Payette water planning area.***

The subject lands have been within the City's water planning area since January 2002.

### ***6.2 Honor negotiated area of impact agreement.***

The site is within the Area of Impact for the City of Payette.

### ***6.3 Attempt to balance costs of services with anticipated revenues.***

The annexation will result in property tax, franchise fees, development fees, state shared sales tax and other revenues. The receipt of revenues will occur over time because of constraints, including those set under Idaho Code. For example, property taxes will not accrue until nine months after the annexation is effective. State shared revenues will not be obtained until the State recognizes the population and market value added to the City in the annexation.

Costs for City services to the residents in the annexation area will be provided either immediately after annexation (for example, police and fire services) or when revenues to support the services are received (for example, park development.) The cost of services projected to be provided to the annexation areas have been planned to balance with the anticipated revenues. Preliminary estimates of revenues support the services and facilities planned for the area after annexation to the City. This is particularly the case because the City has already made a significant investment in the construction of the new fire station that now serves the area before the proposed effective date of the annexation.

### ***6.4 Promote other goals of population balance, contiguous development and prevention of costs due to leap frog development.***

Part of the intent behind annexing in the area of development is to prevent the sort of "leap frog" development that has resulted in the unplanned, haphazard development patterns which are seen on the fringe of Payette. By annexing where feasible and practical, the City will help to ensure that future development, as much as possible, occurs contiguous with City limits and thereby facilitates the more efficient and economical delivery of services.

The City of Payette has also considered the following:

**6.5 The land to be annexed meets the applicable requirements of Idaho Code and does not fall within the exceptions or conditional exceptions contained in this section.**

1. Category B Annexations: For the lands which are contiguous with city limits and which number less than 100 parcels, the City completed the following steps:
  - a. Notices of Council annexation hearing were posted in the subject area.
  - b. Notice was published in the Independent Enterprise to satisfy the zoning hearing requirement. The date was September 10, 2014.
  - c. A notice was sent directly to each affected property owner. The notice was sent 30 days in advance of the first public hearing and contained:
    1. An invitation to attend the public hearing before the Payette City Council on October 2, 2014.
    2. Instructions on how and by when to submit written information.
    3. Instructions on how and where to obtain a copy of the annexation plan and map, free of charge.

**6.6 The annexation would be consistent with the public purposes addressed in the annexation plan prepared by the City.**

Public purposes addressed in the annexation plan include:

2. Police protection. Payette Police Department services will extend to the proposed annexation described herein without significant adjustment of current staffing levels or organizational structure.
3. Fire Protection. Fire Protection services will be extended to the newly annexed area with essentially the same level of service as is being provided in the rest of the City.
4. Public Works. Water and Sewer services will be provided under the same policies and rules after annexation. It should be noted that the City has made significant investments in providing sewer and water service to this area in the way of plans and studies, and through the construction of water and sewer main laterals now available to parcels adjacent to 7<sup>th</sup> Avenue North. Streets: The City currently operates and maintains existing streets in the annexation area. Drainage: Requiring new development in the annexation area to comply with City drainage standards will ensure better drainage features and facilities than would otherwise be built.
5. Library Services. All residents are eligible to use the Payette Public Library without individual payment of a non-resident fee. The annexation will help assure that revenues exist to maintain the

quality library services which the City of Payette intends to provide all of its citizens.

6. Parks and Recreation Services. The City of Payette's parks, pool, and greenbelt are available for all residents, whether annexed or not. Annexing new areas adjacent to City limits will provide additional revenue and assist the City with its goals relative to the provision of park space.

### **6.7 The annexation is reasonably necessary for the orderly development of the City.**

- 6.7.1 It has been the intent of this report and the annexation plan to demonstrate that this annexation will contribute to the efficient delivery of services and will thus benefit the entire community. The state legislature declared that it is also the policy of the State of Idaho.

.....That cities of the state should be able to annex lands which are reasonably necessary to assure the orderly development of Idaho's cities in order to allow efficient and economically viable provision of tax-supported and fee-supported municipal service, to enable the orderly development of private lands which benefit from the cost effective availability of municipal services in urbanizing areas to equitably allocate the costs of public services in management of development on the urban fringe. (I.C. 50-222(1))

- 6.7.2 The goal of orderly development is hindered when a city has urbanizing areas receiving municipal services adjacent to its borders that are not annexed. The City is unable to fully implement the goals and policies of its comprehensive plan in such circumstances.
- 6.7.3 The proposed annexation will contribute toward the stated goal of equitable allocation of costs by requiring a consistent property tax assessment among residents who have access to all of the municipal services offered by the City.

### **6.8 Zoning**

The City is to make the following findings when reclassifying the zoning of properties:

#### **A. Comply and Conform with the Comprehensive Plan**

The zoning being applied, B-Residential, will match the zoning of "medium density" in the County Comprehensive Plan, and "medium density" (3-5 dwelling units per acre) in the City's Comprehensive Plan.

- B. Provide and maintain sufficient transportation and other public facilities, and does not adversely impact the delivery of services by any political subdivision providing services.

Services and public facilities can best be planned for and provided under the auspices of one jurisdiction.

- C. Maintain and preserve compatibility of surrounding zoning and development.

This finding is satisfied since the City is assigning zoning which is compatible with the City and County Comprehensive Plans. Another large subdivision (Sunset Rim Subdivision) lies directly east of the annexed lands.

## VII. DECISION

Standards noted under Section III were followed, which allowed for the procedures and processes of this hearing to be conducted.

Based upon the foregoing Findings of Fact and Conclusions of Law, the planning and zoning procedure conducted throughout the City, the comments, both oral and written, received at the public hearing held hereon, and the deliberation of the Payette City Council of Payette, Idaho, Councilor \_\_\_\_\_ moved, seconded by Councilor \_\_\_\_\_ to approve the annexation, and that the annexed parcel be zoned "B" Residential.

Councilors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ voted in favor. Councilors voted opposed. Motion \_\_\_\_\_ with a vote of \_\_\_ in favor and \_\_\_ opposed.

Dated this \_\_\_ day of \_\_\_\_\_, 2014.

PAYETTE CITY COUNCIL

PAYETTE, IDAHO

\_\_\_\_\_  
JEFFREY T. WILLIAMS, MAYOR

ATTEST:

\_\_\_\_\_  
M. CORDOVA, CLERK

## **ANNEXATION PLAN 7<sup>th</sup> Avenue North, Payette**

### **Overview**

The annexation of property lying north of 7<sup>th</sup> Avenue of Payette is a reasonable action by the City. The annexation is designed to assure the orderly development of the City, to allow efficient and economically viable provision of tax-supported and fee-supported municipal services and to enable the orderly development of private lands which benefit from the cost-effective availability of municipal services in urbanizing areas.

The approximately 20 acres in the proposed annexation may be annexed by virtue of the requirements found in Idaho Code 50-222 which are set out as follows:

1. The land is contiguous or adjacent to the city;
2. The land is in the area of city impact;
3. The land has been laid off, subdivided or platted in lots of 5 acres or less, OR the owner has sold or begun to sell the property in parcels not exceeding 5 acres;
4. The proposed annexation includes less than 100 privately owned parcels and platted lots of record, where consent has not been obtained from all landowners.

The property is generally located northeast of Payette. It includes that property not included within the City limits lying north of 7<sup>th</sup> Avenue North between the east side of the canal and west of Sunset Rim Subdivision. It consists of fourteen different parcels. Not all owners of the parcels have consented to the annexation. The proposed annexation is designed to prevent chaotic boundaries and "enclaves" of county land surrounded by a city, which can result in confusion for police and firefighters trying to determine whether calls are within their jurisdiction.

As an area develops, the need for government to provide services increases. People living in the urban fringe receive the benefits of city services: they drive on city streets, play in city parks and check out books from the city library. However, they do not contribute to the cost of these services. That lack of participation increases the tax burden on City property taxpayers. Upon annexation, the City of Payette will provide quality municipal services, including police and fire protection, recreation, zoning and building services, public works, street maintenance, appropriate utilities, park and public facility maintenance.

For the City it is vital to ensure that as development occurs in the Area of City Impact, development occur in a manner that facilitates the ultimate merger of the area into the City. The City has developed infrastructure in the area. The area is

currently located in Payette County. The proposed annexation conforms with the Payette Comprehensive Plan for future growth.

**Annexation Plan:**

Idaho Code 50-222 (5) (b) (iii) requires preparation and publication of a written annexation plan, appropriate to the scale of the annexation contemplated, which includes at a minimum, the following elements:

**A) The manner of providing tax-supported municipal services, if any, to the lands proposed to be annexed:**

The City has the capacity and capability of providing all tax supported City services to the proposed annexation area, including the following:

1. Police Protection: Payette Police Department police services will extend to the proposed annexation described herein without significant adjustment to current staffing levels or organizational structure.
2. Fire Protection: Fire protection services will be extended to the newly annexed area with essentially the same level of service as is being provided in the rest of the City. It is the goal of the City with respect to fire services to have a four minute response time from a City fire station. A new fire station has been recently constructed at the corner of Highway 95 and 7<sup>th</sup> Avenue North. The overall level of service to the area has increased since the new station came on line.
3. Public Works:  
Street Lights - The City attempts to provide street lighting on a funds-available basis to all areas within the City. The City will take over maintenance and operation of installed street lights in the annexation area. This furthers the City's goal by increasing public safety through street lights.  
Streets – The City currently does and will continue to maintain the streets within the proposed annexation area.  
Drainage – Requiring new development in the annexation area to comply with City drainage standards will ensure better drainage features and facilities than would otherwise be built.
4. Library Services – All residents are eligible to use the Payette Public Library without individual payment of a non-resident fee. The annexation will help assure that revenues exist to maintain the quality library services which the City of Payette intends to provide all of its citizens.
5. Parks and Recreation – The City has identified future park areas in its Comprehensive Plan. The City's existing parks and greenbelt are available for all residents, whether annexed or not. Annexing

new areas next to City limits will provide additional revenue and assist the City with its goals relative to the provision of park space.

**B) The changes in taxation and other costs, using examples, which would result if the subject lands were to be annexed**

The annexation will result in property tax, franchise fees, development fees, state shared sales tax and other revenues. The receipt of revenues will occur over time because of constraints, including those set under Idaho Code. For example, property taxes will not accrue until nine months after the annexation is effective. State shared revenues will not be obtained until the State recognizes the population and market value added to the City in the annexation. That will occur typically one to two years after the annexation is completed.

Costs for City services to the residents in the annexation area will be provided either immediately after annexation (for example, police and fire services) or when revenues to support the services are received (for example, street lights or park development). The cost of services projected to be provided to the annexation area have been planned to balance with the anticipated revenues. Preliminary estimates of revenues support the services and facilities planned for the areas after annexation to the City. This is particularly evident because the City has made a significant investment in a new fire station, a new middle school, new sports complex, and the Payette City Greenway, all which will serve the area.

Any cost/benefit analysis must be based on a number of assumptions and projections. As such, this analysis should be treated as an estimate based upon the best data available. In addition, it is important for decision makers using this information understand the assumptions on which it is based. The assumptions are as follows:

- a. The current municipal service levels existing in Payette will be maintained in the newly-annexed area.
- b. Inflation affects costs and revenues equally and, therefore, is not accounted for.
- c. Fee-supported utilities (water and sewer) will recover their increased costs through their fee schedules

*1. Fire and Police Services:*

Presently, property owners in the annexation area pay \$69 annually for fire protection services. After annexation, the City Fire Department will provide fire protection. This will result in an annual savings of \$69 per household but will be offset by the higher City property tax. In addition, when the area is annexed into the City, property owners will enjoy a lower fire insurance rating, thereby reducing their homeowners insurance.

At the time of annexation, City Police services will replace County Sheriff protection; however, no reduction in county property taxes will occur. The City of Payette currently has 14 full time officers for 7,500 residents, compared to the County which has 15 full time officers for a population of nearly 24,000 residents. The higher ratio of police officer per capita in the City decreased response time and is an advantage to City residents

### 3. Property Taxes

From 2005-2030, the housing unit inventory is forecast to increase by nearly 2,000 homes. These forecasts are very important for anticipating future growth and new housing units, and for ensuring sufficient land areas are available for development. Using a City average of three residential units per acre, a minimum of 700 acres will be needed for new residential development over the next 25 years. In addition, and equally formidable, the availability of commercial, industrial, and public land areas is necessary, as well as planning for adequate City services and utilities to meet future service demand.

**City of Payette Population and Housing Unit Forecast**

Year	Population	Housing Units
2000	7,054	2,834
2005	7,434	3,008
2010	8,367	3,349
2015	9,364	3,712
2020	10,431	4,102
2025	11,544	4,508
2030	12,704	4,931

Sources: Intermountain Demographics;  
U.S. Census 2000

Real property taxes will increase for those properties within the annexation area at the time of annexation. The current levy rate in Payette County is .0049444. The City of Payette's current levy rate is 0.0107, a difference of nearly half. A \$100,000 taxable value home in the County (assuming the \$83,920 homeowners exemption is already taken), would pay approximately \$1,070 more per year when annexed into the City. It is important to note that properties annexed in 2014 will not receive a new tax notice until October of 2015, payable in December of 2015. This means that the newly annexed property will receive City services a year or more before the City receives tax revenues.

### **C) The means of providing fee-supported municipal services, if any, to the lands proposed to be annexed.**

#### 1. Sewer & Water

Municipal water and sewer is available to all parcels in the proposed annexation area except for two. Some of the parcel owners are currently connected to City utilities. Sewer and Water service will be provided under the same policies and rules currently in the City after the annexation takes place. These fee-supported utilities will recover their increased costs, if any, through their fee schedules. Those properties not already served by City water will be

assessed a \$5.25 fee for assistance with readiness of the water infrastructure for fire suppression purposes, which is consistent with similar properties without water service already located within City limits.

## *2. Garbage Collection*

The City contracts with a private firm for City wide refuse disposal. This fee is assessed on every property within the City. The cost is \$13.37 per month, and is included with the City's monthly water and sewer bill. Although County trash pickup is not required, it is assumed that many property owners already contract with trash removal services. Therefore, there will likely be no net financial impact to property owners for trash removal.

## **D) A brief analysis of the potential effects of annexation upon other units of local government, which currently provide tax-supported or fee-supported services to the lands proposed to be annexed.**

The City of Payette will use the tax base generated revenue from the annexation to assist with the municipal services provide to the area. The City has not identified a need for continuing County service within the proposed annexation area.

### *1. Rural Fire District*

The Rural Fire District charges an annual fee of \$69.00 per address for fire protection services. They could lose approximately \$966.00 per year in revenues. Rural Fire will have a reduction in required protection services as the homes in the proposed annexation will become the responsibility of the Payette Fire Department.

### *2. Payette County Road & Bridge*

Snow removal and road maintenance in the annexation area is currently provided by City forces and will continue after annexation.

### *3. Payette Public Library*

The City of Payette Library charges \$60.00 per year for library privileges for each family living outside the City limits. Assuming fourteen parcels in the annexation area currently purchase a library card, the annual loss in fee revenue to the Library will be \$840.00. However, the new City property tax revenues from annexation will offset any loss of fees for out of City library service.

### *4. Refuse*

Garbage collection is provided to all City of Payette residents by a private City contractor. The mandatory service is approximately \$13.37 per month. Current private garbage contracting services could be affected.

*5. Payette County Landfill*

The landfill fee of \$36.00 per year is charged to all City and County residents. There will be no economic impact to residents.

*6. Payette Irrigation*

Payette Irrigation is an independent service provider that oversees secondary water to the annexation area. The annexation will not affect this service or any fees paid to the irrigation district.

**E) The proposed future land use plan and zoning designation or designations, subject to public hearing, for the lands proposed to be annexed.**

Proposed zoning of the annexation area is as follows:

B-Residential for all areas

The Payette Municipal Code regarding B-Residential zoning is included below in its entirety:

**Chapter 17.28  
B RESIDENTIAL DISTRICTS**

17.28.010: CONSTRUCTION OR USE; COMPLIANCE REQUIRED:

17.28.020: PERMITTED USES:

17.28.030: CONDITIONAL USES:

17.28.040: LOCATION REQUIREMENTS:

17.28.050: BUILDING AREA AND USE RESTRICTIONS:

17.28.060: OFF STREET PARKING REQUIREMENTS:

17.28.010: CONSTRUCTION OR USE; COMPLIANCE REQUIRED:

Except as otherwise provided in this title, no main building or premises in a B residential district shall be erected, altered, used, arranged or designed to be used, in whole or in part, for uses other than set forth in this chapter unless they comply with all the provisions set forth in this chapter. (Ord. 1204, 2002: prior code § 11-7-1)

17.28.020: PERMITTED USES:

Permitted uses in the B residential districts are as follows:

All uses permitted in A residential districts (see section 17.24.020 of this title).

Assisted living homes.

Bed and breakfasts.

Boarding houses.  
Dancing schools.  
Home occupations offices.  
Hospitals.  
Multiple-family dwellings.  
Municipal facilities. (Ord. 1204, 2002: Ord. 1066 § 1, 1993: Ord. 971 § 10, 1987:  
prior code § 11-7-1(A))

17.28.030: CONDITIONAL USES:

The following uses may be permitted by the planning and zoning commission after public notice has been given by United States mail to all property owners within three hundred feet (300') of the property in question and a public hearing is held. The planning and zoning commission may require appropriate safeguards and special condition as said commission deems necessary. Such uses and buildings must be appropriately located and designed to meet a community need without adversely affecting the neighborhood.

All special uses permitted and regulated in an A residential district (see section 17.24.030 of this title).

Accessory buildings in excess of four hundred (400) square feet in area, in excess of twelve feet (12') in height at its highest point.

Childcare facilities.

Convalescent homes, nursing homes and congregate homes.

Neighborhood grocery store or convenience store serving the needs of the residents in the immediate area. (Ord. 1271 § 2, 2006: Ord. 1204, 2002)

17.28.040: LOCATION REQUIREMENTS:

A. Requirements for location of buildings in A residential districts shall be applicable to location of buildings in B residential districts.

B. Minimum lot size shall be as follows:

1. Multi-family housing: Three thousand five hundred (3,500) square feet per living unit.
2. Single-family home: Six thousand (6,000) square feet.
3. Corner lots for single-family homes: Eight thousand (8,000) square feet. (Ord. 1204, 2002: prior code § 11-7-1(B))

17.28.050: BUILDING AREA AND USE RESTRICTIONS:

- A. Buildings permitted shall provide parking facilities required by chapter 17.72 of this title.
- B. Billboards of not more than eight (8) square feet may be permitted. Signs for home occupations shall be regulated by section 17.64.150 of this title.
- C. One horse, or three (3) sheep or one cow with calf may be maintained on the lot, provided there is at least twenty one thousand eight hundred (21,800) square feet of fenced irrigated pasture area for the animals and the landowner obtains a permit from the planning and zoning commission and only so long as the animals do not cause offensive odors or create a disturbance to the people of the neighborhood. After notice and hearing, pursuant to section 17.28.030 of this chapter, the planning and zoning commission may further limit or expand the number of animals which may be kept. Swine and goats are prohibited. (Ord. 1204, 2002: Ord. 1128 § 2, 1996: Ord. 1066 § 1, 1993: Ord. 971 § 11, 1987: prior code § 11-7-1(C))

17.28.060: OFF STREET PARKING REQUIREMENTS:

The off street parking requirements for the B residential districts are referred to in chapter 17.72 of this title. (Ord. 1204, 2002)

**ORDINANCE NO. 1386**

**AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, VACATING THAT PORTION OF A PUBLIC EASEMENT LOCATED ON A PARCEL OF LAND LOCATED IN SECTION 34, TOWNSHIP 9 NORTH, RANGE 5 WEST, BOISE MERIDIAN, SITUATED IN SE CORNER OF THE SW ¼ NE ¼ ; PROVIDING FOR EXECUTION OF A QUITCLAIM DEED BY THE MAYOR CONVEYING TITLE OF THE VACATED PROPERTY TO THE LANDOWNERS; RESERVING UTILITY EASEMENTS; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.**

WHEREAS, the Payette City Council has determined, and hereby finds, that the 60' wide Public Easement located in that portion of Section 34, Township 9 North, Range 5 West, SW ¼ NE ¼ is no longer necessary for the public interest; and

WHEREAS, the Payette City Council finds it appropriate to vacate a portion of a public easement located in Section 34, Township 9 North, Range 5 West, SW ¼ NE ¼, while still reserving the east 20' of said easement for the public interest.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAYETTE, IDAHO:

Section 1: The City of Payette hereby vacates the West 40' of a 60' public easement located on a parcel of land situated in Section 34, Township 9 North, Range 5 West, Boise Meridian, Payette County and City, State of Idaho, more particularly described as follows:

Commencing at the SE corner of the SW ¼ NE ¼ of said Section 34, thence North and coincident with the 1/16 section line, 696.96 feet, thence N. 89° 54'46" W 60.00 feet, thence N. 0°00'00" E 204.50 feet, thence S. 89°54'46" E 60.00 feet, thence S 0°00'00" W 204.50 feet to the point of beginning.

Section 2: The City reserves any utility easements which may be necessary or convenient for the distribution or delivery of public utilities.

Section 3: The Mayor of the City of Payette is hereby authorized to execute and deliver quitclaim deeds on behalf of the City of Payette, property to the property owners of record pursuant to Idaho Code Section 50-311.

Section 4: This ordinance shall be in full force and effect from and after its passage and publication according to law.

Section 5: This ordinance may be published in summary form in accordance with the statutes of the State of Idaho.

PASSED AND ADOPTED BY THE PAYETTE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 20<sup>TH</sup> DAY OF OCTOBER, 2014.

APPROVED:

\_\_\_\_\_  
Jeffrey T. Williams, MAYOR

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

State of Idaho            )  
                                  : ss.  
County of Payette        )

On this \_\_\_\_ day of \_\_\_\_\_, in the year of 2014, before me \_\_\_\_\_, a notary public, personally appeared MARY CORDOVA and JEFFREY T. WILLIAMS, personally known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same on behalf of the City of Payette in their official capacities as Mayor and City Clerk.

\_\_\_\_\_  
Notary Public For Idaho  
Residing at: \_\_\_\_\_  
Commission expires: \_\_\_\_\_

RECEIVED

SEP 18 2014

CITY OF PAYETTE

September 17, 2014

Mayor Jeff Williams  
City Council  
Payette City Hall  
Payette, ID 83661

Dear Mayor and Council:

I am requesting the City of Payette to consider reducing the sewer easement width from 60 feet to 20 feet. The property is located at Tax 67 Block 11 in SWN Section 34-9-5 in Payette. The street location is at the corner of North 19<sup>th</sup> Street and Second Avenue North. The easement, in question, is currently not being used for any utility.

An active sewer line lies 45 ft. to the east and runs north and south between the two shops at the Hardin Residence and Hanigan Park, then turns west towards the canal. This sewer line handles Decker Addition, etc.

Uehlin Subdivision, to the north, utilizes the sewer line at 7<sup>th</sup> Avenue North. The easement on North 19<sup>th</sup> Street and Second Avenue North will probably never be used due to the existing one running parallel to it. The growth of the city is to the north and will use the Seventh Avenue sewer main, according to Randy Schwartz. By reducing the width from 60 feet easement to 20 feet, I can make two building lots out of that parcel of property.

Thank you for your consideration on this matter.



Darrell Hardin

251268

8 117

EASEMENT

COMES NOW the undersigned, VIOLET HARDIN, 141 North 20th Street, Payette, Idaho, herein referred to as First Party, and for \$1.00 good and valuable consideration in hand paid does grant to the CITY OF PAYETTE, a municipal subdivision of the State of Idaho, located at 700 Center Avenue, Payette, Idaho; the following described easement.

A parcel of land situated in Section 34, Township 9 North, Range 5 West, Boise Meridian, Payette County and City, State of Idaho, more particularly described as follows:

Commencing at the S.E. corner of the SW 1/4 NE 1/4 of said Section 34, thence North and coincident with the 1/16 section line, 696.96 feet, thence N 89° 54' 46" W 371.90 feet to the Point of Beginning; thence N 89° 54' 46" W 60.00 feet, thence N 0° 00' 00" E 204.50 feet, thence S 89° 54' 46" E 60.00 feet, thence S 0° 00' 00" W 204.50 feet to the point of beginning containing 0.28 acres more or less.

The purpose of the easement is as follows:

To construct and maintain a public roadway and install, maintain and replace city utilities such as water, sewer, gas and power.

SECOND PARTY

By: Violet Hardin  
VIOLET HARDIN

*Street easement  
No. 18<sup>th</sup> to 19<sup>th</sup>, at Second Ave. E.*

UTILITY EASEMENT  
sko/ar City-Pay/Easement



ORDINANCE 1387

**AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTION 12.18.130 OF THE PAYETTE MUNICIPAL CODE TO CORRECT CERTIFIED ARBORIST REQUIREMENTS; ESTABLISHING A PENALTY FOR VIOLATIONS; SETTING AN EFFECTIVE DATE; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO, AS FOLLOWS;

**Section 1.** Chapter 12.18.130 of the Payette Municipal Code, is hereby amended to read as follows:

**12.18.130: CERTIFIED ARBORIST REQUIRED:**

A. When the pruning of trees on public property is undertaken by utilities and/or professional tree care operators (including any person or business performing tree care or pruning for a fee and/or compensation), such work shall be done under the supervision of a person qualified as either a certified arborist by the International Society Of Arboriculture; certification, by NAA (~~National Arborist's Association~~ **TCIA (Tree Care Industry Association)**); or, an equivalent certification approved by the Payette community forestry commission. Compliance with these standards shall require that the certified arborist visit the site of the work to prescribe the pruning to be done and to actively monitor the pruning operation.

**Section 2.** This Ordinance may be published in summary form allowed by Idaho Code.

**Section 3.** This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

**Section 4.** Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

**Section 5.** If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED AND ADOPTED BY THE PAYETTE CITY COUNCIL AND APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF OCTOBER, 2014.

CITY OF PAYETTE, IDAHO

by \_\_\_\_\_  
Jeffrey T. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

ORDINANCE 1388

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 9.32 OF THE PAYETTE CITY CODE BY AMENDING SECTION 9.32.050 TO CHANGE THE PENALTY FOR VIOLATING THE CHAPTER; AMENDING SECTION 9.32.020 WHICH MAKES IT UNLAWFUL TO DISRUPT A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING OR REFUSE TO LEAVE AFTER DISRUPTING A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 9.32.050 is hereby amended to read as follows:

9.32.050 Violation - Penalties: Any person violating the provision of this Chapter shall be punished by a fine in a sum not exceeding one thousand dollars and one year in the Payette county jail, or by both such fine and imprisonment ~~three hundred dollars (\$300.00) for the first violation hereof, of which one hundred dollars (\$100.00) shall not be suspended or deferred, and a fine of three hundred dollars (\$300.00) shall be imposed for each subsequent violation, of which one hundred fifty dollars (\$150.00) shall not be suspended or deferred.~~

Section 2. Section 9.32.020 of the Payette Municipal Code is hereby amended and shall read as follows:

9.32.020: DISTURBING **RELIGIOUS** MEETINGS; DECLARED MISDEMEANOR:

a. Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, is guilty of a misdemeanor.

b. No person shall engage in any disruptive, riotous or threatening conduct which impedes or interrupts a lawfully convened court proceeding, a public hearing or a public meeting.

c. It shall be unlawful for any person who has engaged in any disruptive, riotous or threatening conduct which has interrupted or interfered with the progress of a lawfully

convened court proceeding, public hearing or a public meeting to refuse to leave the meeting when asked to do so by the presiding officer, a sergeant at arms, a law peace officer or a representative of the presiding officer.

d. Every person who willfully disturbs or disquiets any assemblage of people met for religious worship, ~~by noise, or by profane discourse, rude or indecent behavior, or by any unnecessary noise,~~ either within the place where such meeting is held or so near it as to disturb the order and solemnity of the meeting, shall be guilty of a misdemeanor.

Section 3. This Ordinance may be published in summary form allowed by Idaho Code.

Section 4. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 5. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 6. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

Section 7. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the general misdemeanor statutes of the State of Idaho.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF PAYETTE, IDAHO

by \_\_\_\_\_  
Jeffrey T. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

ORDINANCE 1389

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 5.08 OF THE PAYETTE CITY CODE BY AMENDING SECTION 5.08.190 ADDING NEW REQUIREMENTS FOR ISSUING CATERING PERMITS FOR SPECIAL EVENTS, AND ADDING MINIMUM REQUIREMENTS FOR CATERING PERMIT APPLICATIONS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 5.08.190 of the Payette Municipal Code is hereby amended to read as follows:

**5.08.190: CATERED EVENTS:**

- A. Any person who holds a beer, wine or liquor license may apply to the ~~director of the department of public safety city~~ for a permit to cater special events outside their licensed establishment. ~~There shall be a fee as set by resolution for such a permit.~~ The catering permit is designed for special occasions; applicants will not be allowed to request catering permits on a continuous basis such as social gatherings week after week at one establishment.
- B. All persons who serve and sell liquor by the drink, beer and wine, or beer, or wine, at a party, convention or similar event to take place within the city, shall obtain an alcohol beverage catering permit issued pursuant to this chapter. An alcohol beverage catering permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, for a period not to exceed three consecutive days. Further, the permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, based upon the type of license which the applicant possesses. Applications for such permit shall be made to the city, in such form as prescribed by the city, which shall contain at a minimum, but not be limited to, the following information:
1. The name and address of the applicant and the number of his/her state liquor, beer or wine license;

2. The dates and hours during which the permit is to be effective, not to exceed three consecutive days;
  3. The names of the organizations, groups, or persons sponsoring the event; and the name of the applicant's designee who will be present at the event;
  4. The address at which the liquor, beer or wine is to be served, and if a public building, the rooms in which the liquor, beer or wine is to be served. If the location or premises upon which the liquor, beer or wine is to be served is not owned by the applicant, a certified copy of the lease or consent to occupy the premises and a showing of proof that the owner consents to the service and sale of alcoholic beverages on such premises must be included with the application.
- C. The application shall be verified by the applicant and filed with the city clerk not less than five days prior to the catering date(s) requested. Failure to complete the required portions of the application may result in a denial of the application.
  - D. The application shall be accompanied by a filing fee as set by resolution for each day the permit is to be in effect and such fee shall be paid to the city and shall not be refunded in any event.
  - E. Any alcohol catering permit issued by the city, shall be valid only under the conditions and terms approved by the city and be valid only within the city limits.
  - F. A catering permit issued pursuant to this chapter is nontransferable.
  - G. The applicant or the applicant's designee is required to carry, display, or post the original catering permit issued and one (1) or both must be personally present at the approved catering premises at all times during the life of the catering permit.
  - BH.** The right shall be, and at all times shall remain vested in the ~~director of the department of public safety~~ chief of police or the designee to suspend, revoke or cancel any permit issued to any person pursuant to subsection A of this section

at any time, without notice, if the ~~director~~ chief of police  
or the designee has cause to believe that:

1. The licensee has violated or failed to comply with any law, ordinance or regulation relating to beer, wine or liquor; or
2. The catered event presents a threat to the health or welfare of the citizens of the city. The decision of the ~~director of the department of public safety~~ chief of police  
or the designee to suspend, revoke or cancel a permit may be appealed to the city council by the permit holder.
3. The chief of police may, upon good cause shown, require different conditions, terms, or a reduction in the number of requested dates or times for a catering permit as determined reasonable to carry out the policies of the city, which include protection of the health, safety and welfare of the public, or to prevent an unlawful disturbance or nuisance. Such conditions may include execution of an indemnification agreement; posting of appropriate signs; and hiring at the applicant's expense of additional bonded security personnel.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

Section 6. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the general misdemeanor statutes of the State of Idaho.

PASSED and APPROVED by the Mayor and City Council of the  
City of Payette, Idaho this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF PAYETTE, IDAHO

by \_\_\_\_\_  
Jeffrey T. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

## Value Engineering Proposal

**Project Identification:** Centennial Park Boat Ramp Improvements, Phase 2, Payette, Idaho

**Contract Identification and Number:** CP 11-0370D2

Bids were opened on October 1, 2014.

### Background:

The budget for this project is \$75,000. The low bid was submitted by Precision Grading & Excavation, LLC (Precision Grading) in the amount of \$100,508.80. The second lowest bid was \$104,015.00. The City indicated to Precision Grading that the City did not have the funds to award the project so it was likely that all bids would be rejected. Precision Grading then indicated that they could modify the design slightly to bring the project within budget. The proposed changes are outlined below.

### Proposal:

Precision Grading proposes the following changes:

<u>Work Done By City Personnel &amp; Quantity Reduction</u>	<u>Cost Savings</u>
2040.4.1.B.1 - Gate relocate	\$1,000
2040.4.1.A.1 - Fence, new	\$ 768
City grind Asphalt and stockpile	\$1,000
Reduce paving by 50 SY	<u>\$1,650</u>
Sub-Total	\$4,418

*Please note that each of these items were deducted from each bid submitted (using the unit costs of each respective bid) and there was no change in the order of the bids.*

<u>Design Modifications</u>	<u>Cost Savings</u>
Replace pre-cast concrete planks with a pre-cast concrete "push slab" **	\$20,400
Reduction in riprap because it's incorporated within the push slab process	\$ 350
Reduction in bond fee because project reduced	<u>\$ 500</u>
Sub-Total	\$21,250

\*\* Note that the concrete push slab would have the same thickness and strength of concrete as specified in the project plans and specifications and a comparable amount of steel. The concrete finish would remain the same as specified. The reinforcing steel within the push slab would extend into the cast in place portion of the ramp a minimum of 40 bar diameters to tie the two portions of the ramp together. Contractor will provide reinforcing steel design.

All other project plans and specifications and Precision Grading's bid would remain the same.

Total Savings	\$25,668
New Project Bid Amount	<u>\$74,840.80</u>

Modified Bid Form Based on Changes Described Above:

Bid Item *	Description	Unit	Amount	Unit Price	Extended Total Amount
2010.4.1.A.1	Mobilization (reduced \$500 for smaller bond amount)	LS	1	\$1,500.00	\$1,500.00
202.4.1.D.1	Excavation (reduced \$1,000 for no asphalt removal/disposal)	LS	1	\$4,523.75	\$4,523.75
202.4.6.A.1	Imported Borrow	LS	1	\$280.00	\$280.00
206.4.1.H.1	Loose Riprap (eliminated because it's part of push slab install)	Ton	0	n/a	0
206.4.1.I.1	Hand Placed Riprap	Ton	42	\$28.86	\$1,212.12
706.4.1.A.5	6-inch Vertical Curb and Gutter	LF	151	\$18.00	\$2,718.00
2040.4.1.A.1	Fence, 6' Chain Link – New –by City	LF	0	n/a	0
2040.4.1.B.1	Gate, Relocate Existing – by City	EA	1	0.00	0
SP-1	6-inch Vertical Curb, Reverse Gutter	LF	48	\$18.00	\$864.00
SP-2	Repair Erosion Scar	LS	1	\$1,130.00	\$1,130.00
SP-3	Plant Mix Pavement including Base and Subbase (quantity reduced 50 SY)	SY	848	\$33.00	\$27,984.00
SP-4	Grade Ramp to Subgrade Above Elevation 2125.50	LS	1	\$3,653.75	\$3,653.75
SP-5	Grade Ramp to Subgrade Below Elevation 2125.50	LS	1	\$3,202.00	\$3,202.00
SP-6	Cast in Place Concrete Ramp	SY	75	\$156.60	\$11,745.00
SP-7	Precast Plank <del>Push Slab</del> Ramp	<del>SY</del> LS	<del>89</del> 1	\$14,079.49	\$14,079.49
SP-8	Remove and Replace Dock and Dock Ramp	LS	1	\$1,000.00	\$1,000.00
SP-9	Traffic Control	LS	1	\$200.00	\$200.00
SP-10	Construct Gravel Access	LS	1	\$450.75	\$450.75
SP-11	Remove and Reset Signs	EA	3	\$100.00	\$300.00
<b>TOTAL BID</b>					<b>\$74,842.86</b>

\* Bid item descriptions are listed in the applicable ISPWC section or as described in Section 9.3 of the original Bid Form except for those items modified below..



Contractor shall provide submittals verifying that the materials meet specifications.

Item shall be paid as a lump-sum.

**This Value Engineering Proposal Is Submitted To:**

Mailing: City of Payette  
700 Center Avenue  
Payette, ID 83661

Physical: City of Payette  
700 Center Avenue  
Payette, ID 83661

**This Value Engineering Proposal Is Submitted By:**

Mailing: Precision Grading and Excavation, LLC  
28876 Crossfire Trail  
Caldwell, ID 83607

A Partnership:

By: Precision Grading and Excavation LLC.  
*Partnership Name*

*Name & Signature of General Partner*  
James Brumfield  
*Title*

# Bid Opening

City of Payette  
 Centennial Park Boat Ramp Improvements - Phase II

	Company	Completed Bid Form	Bid Bond	Non-Collusion Affidavit	Addendum #1	Total Base Bid
1	Durham Gravel Works, Inc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 113,645.50
2	Precision Grading	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 100,508.80
3	Irvco Asphalt & Grading, Inc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
4	Western Idaho Construction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 104,015.00
5	Bricon, Inc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	C&A Paving Co.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 141,636.00
7	Granite Excavation, Inc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8						
9						
10						



# CITY OF PAYETTE, IDAHO

## AGENDA STATEMENT

**To:** Honorable Mayor Williams & Members of the Payette City Council  
**From:** M. Cordova, City Coordinator   
**Date:** 10/16/2014  
**Re:** Use of Airport Lounge Room

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### **BACKGROUND & JUSTIFICATION:**

Amanda Vansickle, an FAA Certified Ground Instructor, is interested in using the Payette Airport classroom/meeting room to hold Aviation Educational classes. Vansickle estimates that classes may be held twice a month and there may be from one to ten people in attendance.

She informed the Airport Commission that her main goal is to get more community involvement and interest in flying. Many of the classes will be gratis, as there is a local 4H group that will participate in aviation class several times this winter and next spring. She will bring her own materials and will clean up after use.

I do not want to interfere with any activities that may be scheduled, so if I can schedule dates with yourself or the Airport Committee that would be helpful.

The following is an excerpt from the Payette Airport Minimum Standards:

- 1. No person(s), firm or legal entity shall act as any Operator/Tenant or conduct any commercial activity of any kind or nature whatsoever on the Airport until such time as the person(s), firm or legal entity has applied for and received permission to, and has entered into and executed a lease/operating agreement with the City. Each successful applicant shall, within thirty(30) business days after having received written approval of this application, be ready, willing and able to enter into a written lease/operating agreement with the City in a form and manner prescribed by the City. In the case of an air charter operation which is not based at the Airport but which operates to and from the Airport, the payment of all applicable parking and other levied fees shall be deemed sufficient to meet the requirements of this paragraph.*

### **FLIGHT INSTRUCTION**

*STATEMENT OF CONCEPT: This Minimum Standard covers flight training operators engaged in instructing pilots in dual and solo flight training, in fixed or rotary wing aircraft, and provides such related ground school instruction as is necessary preparatory to taking a written examination and flight check ride for the category or categories of pilots' licenses and ratings involved.*

## MINIMUM STANDARDS

1. *The Operator shall lease from the Owner an area in accordance with the classification established by the type of service.*
2. *The Operator shall have available for use in flight instruction, either owned or under written lease to Operator, at least one (1) properly certificated aircraft, which must be equipped for and capable of use in flight instruction. The aircraft shall be equipped consistent with the types of flight instruction offered.*
3. *The following types of insurance are required:*
  - a. *Aircraft Liability*
  - b. *Comprehensive Public Liability*
  - c. *Comprehensive Property Damage including Vehicular*
  - d. *Student and Renter's Liability*
4. *The Operator shall have on a full-time basis at least one flight instructor who has been properly certificated by the FAA to provide the type of training offered.*
5. *The Operator shall provide adequate mock-ups, pictures, slides, CDs, DVDs or other visual aids necessary to provide proper ground school instruction.*

### **FISCAL IMPACT:**

Revenue could be generated from use of a public building for private enterprise. The amount of such use should be determined by the Council.

### **RECOMMENDATION:**

That the Council determine whether or not to lease space at the Payette Municipal Airport to Ms. Vansickle for the purpose of providing Aviation Educational classes.

**MINUTES**  
**PAYETTE COMMUNITY FORESTRY COMMISSION**  
**October 14, 2015**  
**4:00 P.M.**

**ROLL CALL:**

Members Present: Curt Van Patten, Ron Mahler, Liz Belvoir and Georgia Hanigan were present.

Members Absent: Dick Bronson

Staff Present: Randy Fales and Bobbie Black

**APPROVAL OF MINUTES:** Curt Van Patten made a motion to approve the minutes of September 30, 2014, as written. The motion was seconded by Ron Mahler and passed by unanimous voice approval.

**OLD BUSINESS**

- A. Tree Inventory Update – Curt Van Patten and Ron Mahler stated that they have finished the entire parks tree inventory. They have not put the tree tags on in Kiwanis Park yet, but all are GPS.  
There are a total of 455 trees in our parks.
- B. Hazardous Trees - Randy Fales stated that he took care of the limb at the Carney's property. He has looked at the oak and pine at 115 N. 9<sup>th</sup> Street and has pictures and will provide a statement to be turned in for a letter to be sent. He believes the trees are on 115 & 119 North 9<sup>th</sup> Street. The Commission discussed that the silver maple trees in town are the most problem.

**NEW BUSINESS**

- A. Ordinance #1387 – Certified Arborist Requirements - The Commission discussed that this is a change to the code due to NAA no longer in existence. A recommendation was made to City Council to approve the change to code.

**GENERAL DISCUSSION**

Mr. Fales stated that he was informed by staff that someone wanted to trim trees in the City and he was only a botanist. He recommended to him to continue to obtain his arborist certification.

**AGENDA ITEMS FOR NEXT MEETING**

Next meeting will be in January 13, 2015

**PUBLIC COMMENT** - None heard.

The meeting adjourned at 4:25 P.M.

Recording Secretary  
Bobbie Black

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD  
OCTOBER 14, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON at 4:15 PM.**

**MEMBERS PRESENT:** Dave Koeppen, Bert Osborn, Gary Cox, Frazer Peterson, and Brenda Carter.

**ABSENT:** Jan Zatloukal

Also in attendance were Council liaison Ray Wickersham, City Staff Mary Cordova, Kevin Bissell, T-O Engineers, Amanda VanSickle and Cinnamon.

**APPROVAL OF MINUTES:**

Koeppen made a motion to approve the minutes of September 8, 2014 as written. The motion was seconded by Cox and passed by unanimous voice vote.

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel for August. Mr. Koeppen stated we receive 1800 gallons of avgas and 600 gallons of mogas. Mr. Koeppen discussed the 6,000 gallon tank for sale in Weiser. We made an offer of \$1,500, and the owner wanted \$15,000, so we continue to look for a tank.

**NEW BUSINESS:**

1. Update on Runway Extension & Master Plan: Kevin Bissell of Toothman Orton Engineers updated the commission on progress. They have completed the geotechnical work, and survey work. During the survey work, they also picked up any approach hazards to be used when the Master Plan is updated. The survey and geotechnical work did not reveal any negative indicators to the project. However, the earth moving and the drainage culvert will be the biggest expense of the project, and is anticipated to cost over \$125,000. They will have a concept plan on how to bid out to save the City money. Still thinking of possibly doing Phase I in late summer of 2015 and Phase II in October 2015. We have had some delays with the Division of Aeronautics, but we will have to be on their timeline.

**GENERAL DISCUSSION:**

The Commission discussed a request by Amanda VanSickle, who wanted to use the airport lounge for flight instruction. She did not want to have to pay for the use unless her business became lucrative. Mary Cordova responded that it would be the only facility used for a private business without having to pay a fee. Such use would have to be approved by the City Council. Councilor Wickersham stated that he would bring it up at the next Council meeting.

**CITIZENS COMMENTS:** None heard.

**NEXT AGENDA:** Next meeting date was not discussed.

Commissioner Koeppen made a motion to adjourn the meeting at 4:49.M. The motion was seconded by Commissioner Cox and passed by unanimous voice approval.

Recording Secretary  
M. Cordova