



CITY OF PAYETTE

Residential Building Permit Application

Design Criteria

**2012 International Residential Code; Seismic Design
Category C; Wind Speed 90 mph; Ground Snow Load 20
lbs./sf; Frost Depth 24"; Roof Snow Load 25 lbs./sf**

Date Received: _____

Received By: _____

Permit Number: _____

Date Issued: _____

Project Address _____

Legal Description _____

Lot _____ Block _____ Subdivision _____

Owner's Name _____ Phone # _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Contractor _____ Registration # _____ Phone # _____

Architect/Designer _____ Phone _____ Email _____

Project (circle): New Single Family / Manufactured Home / Duplex / Townhouse / Accessory (shed) / Garage or Carport /
Patio Cover / Deck / Porch / Remodel / Addition / Pole Barn / Other

Please provide a basic description of your project _____

Estimated Value of Construction (includes all materials and labor) \$ _____

Residential Building Permit Applications will be considered complete and ready for review when all of the above information is provided and two copies of the applicable items are submitted:

- A diagram showing the dimensions of the lot upon which the building is to be constructed; the proposed location of the building upon the lot, the dimensions of the building, and a detailed drawing of the proposed construction. (If any portion of the proposed design is outside of the prescriptive building code – 2012 IRC, engineering analysis will be required.)
- The distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- The location of the sewer and water utilities intended to be utilized; (For new construction or new service taps)
- The elevation of the curbs and gutters relative to the top of the proposed foundation for the building (For new construction or additions) (Curb & Gutter is required to be installed)
- Fees for water and sewer hookup (For new construction or new service taps)
- Energy Code Compliance Certificate – 2012 Energy Code (For new construction and additions)
- Proof of ownership
- Flood Plain Development Permit (For projects located in the flood plain)
- Conditional Use Permit (if applicable)

I hereby certify that I have read and examined this document and know the same to be true and correct. I have included two sets of construction drawings and all other required information with this application. I understand that this permit will become null and void if not picked up within 180 days of approval, or if construction is not completed within 120 days of issuance. All digging within the public right-of-way will include a separate application and permit from the Department of Public Works. All current City service charges must be paid before the City will issue the Certificate of Occupancy.

Owner or Owner's Authorized Agent: _____ Date: _____

This guide is intended to assist you in preparing to apply for a residential building permit. These are general guidelines. Your specific project may have different requirements. Please contact the Building Inspector if you have any questions.

Please provide two (2) copies of a site plan for the project which include the following:

- Dimensions of the lot upon which the building is to be constructed
 - ❖ Survey may be required to determine boundaries.
- Proposed location of the building upon the lot
- Dimensions of the building
- Distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- Location of the sewer and water utilities intended to be utilized (for new construction or new service taps)
- Elevation of the curbs and gutters relative to the top of the proposed foundation for the building (for new construction or additions) **** (Curb & Gutter is required to be installed)**
- **Every application for a building permit shall show where the curb cut will be and must have the approval of the Streets Supervisor, engineer or building official.**
- Energy Code Compliance Certificate – 2012 Energy Code (for new construction or additions – ResCheck will meet this requirement)

Please provide two (2) complete construction plan sets, drawn to scale. At a minimum, the plans should include the following:

- Building elevations
- Floor plan of each floor and basement
- Proposed uses in the building with floor areas calculated for each use
- Beam, header, girder, column and post sizes
- Location of all permanently installed equipment, such as plumbing fixtures, water heaters, furnaces and appliances
- Direction, size and spacing of all floor and ceiling framing members
- Floor and wall assemblies
- Building section showing details of footing through roof
- Stairways, handrails and guardrails (if multi-level)

Additional items that may be required:

- Two (2) copies of structural calculations, signed and stamped by engineer, if any portion of the proposed design is outside the scope of prescriptive building code
- Two (2) copies of floor and roof truss engineering
- Proof of ownership
- Fees for water and sewer hookup (for new construction or new service taps)
- Flood Plain Development Permit (for projects located in the flood plain)
- Conditional Use Permit (if applicable)

Other items may be required in order to ensure compliance with the International Building Code, Idaho State Code, and Payette City Code.

Applicant's Initials _____