



# City of Payette

Commercial  
Non- Residential Building

## Permit Application

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

### Design Criteria

*2015 International Building Code; Seismic Design Category C; Wind Speed 115 mph; Ground Snow Load 20 lbs./sf; Frost Depth 24"; Roof snow load 25lbs/sf*

Project Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Contractor \_\_\_\_\_ Registration # \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Architect/Engineer \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Please provide a basic description of your project \_\_\_\_\_

Estimated Value of Construction (includes all materials and labor) \$ \_\_\_\_\_

**Commercial Building Permit Applications will be considered complete and ready for review when all of the above information is provided and two copies of the applicable items are submitted:**

- A diagram showing the dimensions of the lot upon which the building is to be constructed; the proposed location of the building upon the lot, the dimensions of the building, and a detailed drawing of the proposed construction. *(Plans must be stamped by the design professional)*
- The distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- The location of the sewer and water utilities intended to be utilized; (For new construction or new service taps)
- The elevation of the curbs and gutters relative to the top of the proposed foundation for the building (For new construction or additions)
- Fees for water and sewer hookup (For new construction or new service taps)
- Energy Code Compliance Certificate – 2015 IECC (For new construction and additions)
- Proof of ownership
- Flood Plain Development Permit (For projects located in the flood plain)
- Conditional Use Permit (if applicable)

I hereby certify that I have read and examined this document and know the same to be true and correct. I have included two sets of construction drawings and all other required information with this application. I understand that this permit will become null and void if not picked up within 180 days of approval, or if construction is not completed within 120 days of issuance. All digging within the public right-of-way will include a separate application and permit from the Department of Public Works. All current City service charges must be paid before the City will issue the Certificate of Occupancy.

Owner or Owner's Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

This guide is intended to assist you in preparing to apply for a commercial building permit. These are general guidelines. Your specific project may have different requirements. Please contact the Building Inspector if you have any questions.

Please provide two (2) copies of a site plan for the project which include the following:

- Dimensions of the lot upon which the building is to be constructed
- Proposed location of the building upon the lot
- Dimensions of the building
- Distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- Location of the sewer and water utilities intended to be utilized (for new construction or new service taps)
- Elevation of the curbs and gutters relative to the top of the proposed foundation for the building (for new construction or additions)
- Drainage plans with calculations
- Landscape plans

Please provide two (2) complete construction plan sets, drawn to scale. At a minimum, the plans should include the following:

- Cover sheet (plan index- building type-square footage)
- Building Code Analysis (construction type, occupant load, required exits, fire suppression system etc.)
- Building elevations
- Floor plan of each floor and basement
- Proposed uses in the building with floor areas calculated for each use
- Beam, header, girder, column and post sizes
- Location of all permanently installed equipment, such as plumbing fixtures, water heaters, furnaces and appliances
- Direction, size and spacing of all floor and ceiling framing members
- Floor and wall assemblies
- Building section showing details of footing through roof
- Stairways, handrails and guardrails (if multi-level)

Additional items that may be required:

- Two (2) copies of floor and roof truss engineering
- Energy Code Compliance Certificate – 2012 IECC (for new construction or additions – ResCheck will meet this requirement)
- Proof of ownership
- Fees for water and sewer hookup (for new construction or new service taps)
- Flood Plain Development Permit (for projects located in the flood plain)
- Conditional Use Permit (if applicable)

Other items may be required in order to ensure compliance with the International Building Code, Idaho State Code, and Payette City Code.

Applicant's Initials \_\_\_\_\_