



City of Payette

Liquor, Beer, Wine, or Restaurant License Application

Department Use Only

Approved On _____

City Clerk _____

Fire Official _____

Police Official _____

Building Official _____

Non- Refundable Fees:

Application..... (See Box Below)

Chapter 5.04 – 5.15

Application is hereby made for:

Type of License	Amount	Total
Liquor	\$562.50	
Golf Course	\$225.00	
Beer on Premise	\$200.00	
Wine on Premise	\$100.00	
Beer off Premise	\$50.00	
Wine Off Premise	\$50.00	
Restaurant	N/A	
Total		

NOTE: LICENSES WILL EXPIRE JANUARY 31ST OF EACH YEAR.

Name _____

Address _____ City _____ State _____ Zip _____

Name of Business _____

Address of Business _____

Mailing Address _____

Applicant _____

Applicant Address _____

Work Phone _____ Home Phone _____

Birth Date _____ Social Security No _____

If you are serving food, ¹ do you have a health permit?

YES (If yes, please provide a current copy) NO (No business license will be issued without a copy of your health permit)

Will you be making any changes to the interior or exterior of the building?

YES (If yes, please indicate the changes below) NO

Please indicate the changes that will be made _____

Will you be adding or changing an existing sign for this particular business?

YES (*If yes, please obtain a sign permit from the Building Inspector*) NO

Are you the owner of the premises?

YES NO (*No business license will be issued without a certified copy of your lease*)

If you are applying for a beer/wine or liquor license, have you given City Hall a site plan of your building?

YES NO (*No business license will be issued without a site plan*)

Have you given City Hall a copy of four references to your good moral character?

YES NO (*No business license will be issued without a copy of references*)

Have you given City Hall a copy of your State and County beer and wine and/or liquor licenses?

YES NO (*No business license will be issued without a copy of these licenses*)

Are you operating as a partnership or a corporation?

YES (*If you answered yes to this question, please see below*) NO

If you answered yes to the above question above, please note that no business license will be issued without a list of names and address of those involved, and a copy of the articles of incorporation or articles of partnership.

Below please list the names and addresses of all persons who will have any financial interest in any business to be carried on, in or upon the licensed premises:

Name _____ Address _____

Name _____ Address _____

I am 21 years of age or older and of good moral character?

YES NO

I have been convicted of a felony in the last 5 years?

YES NO

I have been convicted of a crime involving moral turpitude?

YES NO

I HEREBY CERTIFY that this statement of application to be true and correct, and by signing this I understand that my partners and I may be subject to a background check by the City of Payette. **I HEREBY CERTIFY** to abide by the laws of the State of Idaho, County of Payette, and the City of Payette.

Printed Name _____ Title _____

Signature _____ Date _____



City of Payette

LIQUOR, BEER, WINE, OR RESTAURANT APPLICATION **CHECKLIST**

If applying for a Restaurant License the following are required before your application will be reviewed:

- Completion of Restaurant Application
- Copy of your Southwest District Health Permit
- Fire Inspection has been completed
- Building Inspection (if changes are being made to the premise)
- Police Inspection (if needed)

If applying for a Beer/Wine or a Liquor license the following are required before your application will be reviewed:

- Completion of Beer/Wine or Liquor Application
- Liquor and beer/wine on-site application will need to apply for a Conditional Use Permit
- Certified copy of your lease (if you are not the owner of the building)
- Copy of your site plan
- List of names and address of those involved in your partnership or incorporation
- Copy of the articles of incorporation or articles of partnership
- List of four references to your good moral character
- Copy of your State Beer/Wine or Liquor license
- Copy of your County Beer/Wine or Liquor license
- Fire Inspection has been completed
- Building Inspection has been completed (if changes are being made to the premise)
- Police Inspection

*****PLEASE NOTE THAT ALL ITEMS MUST BE COMPLETED BEFORE AN APPLICATION WILL BE REVIEWED*****