



City of Payette Parks Reservation Form

- Park Fee—Free under 200 people
- \$10 Electricity
- \$25 Band Shell (per day)

NOTE: Power is only available at certain locations and non-refundable

APPLICANT INFORMATION (Responsible Party)	Incomplete Request Forms will be returned to Sender
Applicant:	Today's Date:
Main Contact Name:	Phone #
Email:	Work #
Mailing Address:	
City: State: Zip:	

Name of Park: _____ Location: _____

Name/Title of Group or Organization: _____

Date of Event: _____ Beginning Time: _____ Ending Time: _____

Estimated number of people who participate in event : _____

Will this event have a Bounce House? Yes or No If answered Yes, please obtain Bouncy House Policy

Please initial after reading each of the following

1. Public Parks shall be closed between dusk and dawn. PMC 12.16.030 _____
2. There shall be no use of beer/wine or liquor in the Park. _____
3. City of Payette Employees WILL NOT be responsible for moving/setting up tables. _____
4. Applicant is responsible in returning the signage. _____
5. Applicant is responsible for cleaning up after event. _____

AGREEMENTS

The undersigned hereby makes application of the City of Payette for the use of the Parks Department facility described above and certifies that the information given in the application materials is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe the rules, regulations, policies and procedures of the City of Payette Parks Department. The applicant assumes responsibility for the conduct of his or her guest and/or contractors associated with or attending the event. The applicant agrees to exercise the utmost care in the use of the premises and property and to hold the City of Payette harmless from all liability resulting from the use of said facilities. The applicant further agrees to reimburse the City of Payette for any damages arising from the applicant's use of said facilities. The applicant signing this agreement will be considered the responsible party in case of damage, theft, or disturbance during the rental period.

I have read, understood, and agree to comply with all procedures in the City of Payette Park Departments rules and regulations, for the park area that I, the applicant, am requesting use of.

PAYMENT- In Full Required

Signs checked out date: _____

Signs returned date: _____

Signature of Applicant: _____

Signature of City Hall Staff Member: _____